



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Government G.N.A. P.G. College, Bhatapara (C.G.)
• Name of the Head of the institution	Dr. Purnima Sahu
• Designation	In-charge Principal & Assistant Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07726220312
• Mobile no	8839866173
• Registered e-mail	govtgnapgcollege@gmail.com
• Alternate e-mail	iqac2023gna@gmail.com
• Address	Sant Mata Karma Ward, Near Mungeli Bus Stand, Bhatapara (C.G.)
• City/Town	Bhatapara
• State/UT	Chhattisgarh
• Pin Code	493118
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Pt. Ravishankar Shukla University Raipur (C.G.)				
• Name of the IQAC Coordinator	Mr. Jitendra Yadav				
• Phone No.	07726220312				
• Alternate phone No.					
• Mobile	7987866436				
• IQAC e-mail address	iqac2023gna@gmail.com				
• Alternate Email address	govtgnapgcollege@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.gnapgcollege.in/newsData/Report89.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gnapgcollege.in/newsData/D470.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.69	2016	05/11/2016	04/11/2021
Cycle 2	C	1.92	2022	05/04/2022	04/04/2027
6. Date of Establishment of IQAC	03/07/2015				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1-IQAC initiated for research activities		
2-Value Added Courses for development of students		
3-Academic plan for each department.		
4-Online Feedback form from students		
5-IQAC initiated to take extra classes for advance and slow learners		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1-IQAC initiated for research activities	Research paper, Books & Book Chapters published by the faculty members
2-Value Added Courses for development of students	Value Added Courses were organized by Chemistry & PGDCA
3-Academic plan for each department.	Academic plan of each department is prepared and followed accordingly
4-Online Feedback form from students	The link for Online Feedback Form is uploaded in website of the institution
5-IQAC initiated to take extra classes for advance and slow learners	Advance learners, slow learners and ICT classes have been taken by each department

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	16/01/2023

15.Multidisciplinary / interdisciplinary

Interdisciplinary and multidisciplinary studies is a great way to combine various interests into one degree. Many employers and graduate programs do not care as much about the exact course you studied as they care about the way of expression, critical thinking, working with diverse type of persons and implementing ideas. Interdisciplinary work is also a way to come up with great ideas that can improve the world. In our college, teachers from different disciplines (Arts, Commerce & Science) work together, increasing their disciplinary knowledge through interdisciplinary lectures.

Teachers also integrate knowledge and methods from different disciplines, using a real synthesis of approaches. Our college is a multidisciplinary institution. Arts, Science and Commerce streams run successfully. There are 8 PG courses. The college had 3790 enrollments. Interdisciplinary extension lectures are organized to enhance the knowledge of students. The programs being run here are composed of various combinations- 31 in Arts, 02 in Commerce and 04 in Science. The College is preparing to have more of multidisciplinary subjects, as it tries to identify the programme learning outcome along with courses and unit learning outcome that define the specific knowledge skills. The college has PGDCA Program by self-finance and also is the centre of Pt. Sundarlal Sharma (Open) University C.G. Bilaspur.

16.Academic bank of credits (ABC):

Regarding the implementation of Academic Bank Credits, the institution has to wait for the academic council of Pt. Ravishankar Shukla University, Raipur to give a green signal. The pedagogical approach of the institution is students' centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the students learning outcome

17.Skill development:

The vision of the college is to promote Value-Based Quality Education. The college celebrates National festivals like Independence Day and Republic Day and observes various programmes like World AIDS Day, Environment Day etc. The college organizes various skill development programmes such as coaching for competitive exams, Science exhibition, and sewing training. The college has signed MoU with the government agency SEDI (skill entrepreneurship development institute) by Ambuja Cement Foundation, where the students develop their skills. Mentoring students is practiced to enable students to explore future employment pathways after graduation. The College plans to run value added courses in order to reduce drop-out rate and increase the employability rate.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers both languages Hindi & English for teaching programmes in UG and PG courses. Preservation and promotion of languages is one of the targets of the college. Teaching is done in both the languages i.e. Hindi and English. Hindi Language is one of the compulsory subjects in all the UG courses. Hindi Literature is

also there as one of the subjects in BA programme which students can opt as one out of three optional subjects. PG in Hindi Literature is also there. Janpadeeya Bhasha Sahitya (Chhattisgari) in M. A. Hindi 4th semester and Janpadeeya Bhasha evam Chhattisgarhi in B. A. 3 are there through which knowledge of Chhattisgarhi is imparted.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college prepares students to acquire positive attitude and other qualities which will lead to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes for the students. The college also makes an effort to understand that pursuit of knowledge is a lifelong process.

20.Distance education/online education:

The college will offer courses through ODL mode (Pt. Sundar Lal Sharma (Open) University C.G. Bilaspur) in due course of time. Keeping in view the convenience of the students, the various technological tools were used by the faculty members especially during the pandemic period of Covid-19 breakout, apps like Google Classroom, Zoom, Google Meet, Teachmint App using videos served as teaching and learning aids. Group collaboration, interaction and assignment, revision as well as the assessments are some of the institutional efforts towards blended learning.

So in order to overcome the challenges, the following Quality (GER Parameters) can be adopted:

1. Participation in conferences and symposiums
2. Responsiveness of college to quality-enhancing process.
3. Participation in External Quality Assurance-NAAC activities
4. Increasing the level of financial support to the college.
5. Increasing the level of financial assistance for faculty development.
6. Increasing the level of Research Assistance to the college.

Extended Profile

1.Programme

1.1	318
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	3790
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	2460
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1092
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	22
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	69
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	32
4.2 Total expenditure excluding salary during the year (INR in lakhs)	120
4.3 Total number of computers on campus for academic purposes	140

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Gajanand Agarwal P.G. college, affiliated to Pt. Ravishankar Shukla University (Raipur- Chhattisgarh), integrates the curriculum provided by the prestigious university with its vision and aim. In this context, IQAC designs the academic Calendar and informs the departments to prepare an annual academic schedule with the directives given by the IQAC. Each department, allotted the workload to all the related teachers as per their expertise and university guidelines. Apart from this, departments also planned various other activities like seminar, workshop, training programs, hands on training, expert lectures, etc. College more emphasizes on the following points as- teaching methods, related techniques and aids, quality of delivered subject content, continuous and strict internal evaluation, remedial measures for slow learners, involvement of ICT and project-based study. Periodically, academic review and feedback is taken from all stakeholders, that used by the college for the necessary follow up action. The Principal, and Heads of the Departments conduct regular meetings to review the difficulties faced while teaching. Thus, by optimum utilization of available infrastructure, entire curriculum delivery is very well planned, effectively implemented, and properly documented (as Punchmukhi Abhilekh, etc.) by all the teaching staff.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://prsu.ac.in/sec-administrations/academic/academic-section

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per consideration of affiliating university annual academic calendar, college initiated new session with the preparation of annual academic plan that strictly followed. This helps our college adhere to its academic schedule and provide time for preparation to students with faculty members as an informational method by which all the events completed successfully. First hand induction programme conducted for the first-year students that deliberate the information of curricular activity plan and tentative internal examination timeline. Similarly, all other class students are also informed about the academic calendar and included internal examination pattern and related tentative dates. For continuous evaluation of students' knowledge, regular internal tests organized and answer sheets were thoroughly evaluated. Teachers also give the home assignments and group projects related with the syllabus for the validation of knowledge and interactive work practice. Some other exercises also adopted for internal evaluation and to overcome the problems of weaker students following as- mentoring and remedial system, NET coaching, regular academic audits by IQAC, follow up of departmental students' council activities, etc. In annual system, pre-university exams also conducted at the college level just before the university scheduled main exams. According to college vision, all these internal assessment methods evaluate the students' knowledge at every level and motivate them to go towards there bright future.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

C. Any 2 of the above

University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

109

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government G.N.A. P.G. college endeavor the transformation of youth towards an enlightened society with the integration of crosscutting issues relevant to ethics, gender, human values and sustainable environment development into the curriculum as per the mandate of affiliating university. All these mentioned crosscutting issues included in the syllabus of UG and PG programmes (As environmental science for B.A., B.Sc., and B.com compulsory paper; Environment and ecology in Botany and Political science UG courses; Environmental related topics in Chemistry and Economics PG courses; Gender issues and women rights, human values in political science PG course; and professional ethics in commerce UG course, etc.), which help the students to think critically and to act as responsible citizens. Along with syllabus, various other programmes as seminars and guest lectures also conducted to aware for these issues especially gender equality, environment restoration and sustainability. Also, for environmental awareness and maintenance with the help of student's green audit performed and a committee named 'Eco-club' assembled. At PG level, each department build a student association with the major involvement of female students for strengthen the gender equality.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

273

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

D. Any 1 of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gnapgcollege.in/Content/5_71_SSS.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
3790	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
3423	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following admission, the Institute assesses students' learning levels and organizes special programs for advanced and slow learners. Slow and advanced students are chosen based on their test/internal assessment scores. The College creates a welcoming environment for the teaching learning process by meticulously planning sessions to identify differentiated students, i.e., advanced learners and slow learners.

Activities for slow learners include:

- By providing additional materials that demonstrate a basic understanding of the subject.
- In remedial classes, the topic is explained again in a simplified manner.
- Special online e-Learning and blended teachings are conducted.
- Participating in social and institutional activities.
- Conduction of Random tests.

Activities for advanced learners include:

- They were encouraged to enroll in add-on and value-added courses.
- They are also urged to participate in workshops and Ph.D. viva to further their education.
- Participation in in-house research activities.
- They are urged to take part in debate tournaments, seminars, symposiums, and other events of a similar nature to discover their potential.
- Special coaching classes for preparation of competitive exams.

Additionally, the instructors make sure that language does not pose a challenge to the students' education. Students are encouraged to take part in local and national seminars and are also motivated to give presentations on various topics and relevant issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3790	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute emphasizes student-centered teaching and learning. The institute has well-designed activities, teacher strategies, and evaluation methods to encourage students to be active participants in the teaching-learning process. Teachers work hard to make learning more enjoyable, interesting, and straight forward. To accomplish this goal, students are required to participate in academic and co-curricular activities such as field trips, educational trips, seminars, and expert lectures throughout the academic year. In light of the global situation, the institute has shifted its teaching methodology from teacher-centric to student-centric learning, in which the student is not just a passive receiver but an active learner and participant.

- **Experiential learning:** All the sections emphasize experimental learning and teaching.
 - Educational tour
 - Laboratory practical
 - Industrial visit
 - Group discussions
 - Field trips
 - Diet counselling
 - Training programs
- **Participative learning:** To make learning more interactive and

effective, all departments hold guest lecturers, group discussions, quizzes, debates, workshops, and peer group teaching. These exercises encourage the development of leadership skills, assist students in understanding complex ideas, and develop their curiosity, vitality, and initiative.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to improve teaching and learning for the benefit of students, the college encourages, supports, and facilitates the use of ICT-based tools. Our institution is dedicated to identifying innovative ways to make classrooms more engaging for the students in addition to traditional chalk and board classrooms. The use of ICT tools for sharing lectures, notes, study materials, and tutorial videos on the web with the students is encouraged and required of the teaching staff. The college offers the following ICT-based services to its students:

- Openly accessible free Wi-Fi high speed 4G networks available to all the users with hotspot placed in campus to cover every nook and corner of the college building.
- All science laboratories, seminar rooms, and smart classrooms with smart boards have LCD projectors with fixed or foldable screens.
- Desktop computers with high-speed internet Wi-Fi connectivity and printing capabilities are available in labs, the central library, the sports room, the staff room, the two office rooms, the student help desk, the control room, the IQAC room, and the principal chamber.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****124**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation is an important method for keeping track of students' overall progress. All internal assessments, such as class tests, home assignments, and internal exams, are communicated to students in advance by all departments of the college.

The college's examination committee supervises the administration of internal assessments. The committee also ensures transparency in student internal assessment-related grievances. The college follows the university exam procedure. The annual examination pattern is used in the UG program. Internal assessments are conducted in all departments for UG and PG courses. Students' scores are taken as sessional for students and submitted to the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal/external examination-related grievances are completely transparent, time-bound, and efficient because all internal examinations are conducted in accordance with Pt.Ravishankar Shukla University Raipur norms and regulations. Every year, at the start of the session, an induction program is organized to inform students and their parents about the evaluation processes and schedule.

- Internal exams are administered fairly. The time of examination is to be recorded by the invigilators.
- The subject teacher prepares the question papers for the internal examination, and the college committee prepares the examination schedule, which is posted on the notice board/website/WhatsApp groups a week before the examination.
- The response sheets are evaluated with the utmost care and confidentiality.
- After reviewing the answer sheets, teachers focus particularly on the students who received lower marks. Remedial education programs are a way to support them and find solutions to their issues.
- Students' complaints about internal exams are addressed at the departmental level by the subject's teacher and the HOD.
- The principal and exam superintendent ensure that the internal/university examinations run smoothly and transparently.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website keeps students and teachers up to date on the program and course outcomes. Every program offered by the college is listed on the website, with additional information available in the prospectus. The syllabus and curriculum are distributed to students following the completion of the admissions process. Following admission, the concerned departments take the initiative to communicate the syllabus, timetable, and curriculum to the students.

The college has designed its teaching, learning, and assessment strategies to give sufficient weight to each of the specific learning outcomes. College creates a learning environment, proper curriculum implementation, and an effective evaluation system ensures the achievement of specialized learning outcomes. The following college data on students' learning outcomes is mentioned in various ways:

- Seminar by PG students

- Curricular and extracurricular activities
- Assignments
- Surprise tests
- Participation of students in exhibition conducted in college.
- The examination results and feedback reports are analyzed by the IQAC and improvements is planned accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gnapgcollege.in/College.aspx?PageName=Courses%20Offered
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and course outcomes are evaluated in terms of students' academic progress. It has been noticed that student strength in 2022-2023 is higher than it was in 2021-2022. Utilizing result analysis, course and program outcomes are attained are assessed. The attainment of learning outcomes is routinely evaluated continuously and thoroughly. Exams in class, group projects, presentations at seminars, home-work assignments, and course-based projects are all essential components of the evaluation and assessment process, which is followed by a review and analysis of the students' work. The sports department pays close attention to how well students perform in sports. The departmental level monitoring committee examines the departmental level activities. Paper presentations of PG students, Participation of student in exhibition conducted in college. Effective educational strategies are articulated by faculties to achieve the expected outcomes and learning objectives at the beginning of the session and before each unit in the syllabus. This helps students to appreciate the topic being enclosed in the syllabus as they see the relevance and correlates it with course and program outcomes. Continuous assessment provides feed-back for the efficacy of the teaching-learning process and learning outcomes of each course. The IQAC monitor the academic activities of every department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1092

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gnapgcollege.in/Content/5_71_SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution provides a healthy atmosphere, infrastructure, resources for the enhancement of the capacity and competence of

students and teachers in research and innovative activities. Various activities are conducted to nurture and nourish budding minds. All innovative and extension activities are student-centric. In the institution, NSS unit, Youth Red Cross Committee, Red Ribbon Club, Eco Club organize a number of activities throughout the year which create awareness among the students to be eco-friendly. The NSS unit conducts various activities in innovative ways such as plantation, SWACHH BHARAT ABHIYAN, awareness programmes about campus cleaning. The committees framed in the college constantly strive towards a conducive ecosystem for innovative ideas. Every Saturday a cleanliness drive is organized by the volunteers of NSS under the motto "clean campus, green campus." In the year 2021 our institution has been awarded with district green champion award by MGNCRE Govt. of India. The use of plastic wrappers is completely banned in the college premises. A pit has been created in the college for the collection of litter and then it is managed in the proper manner. Green audit and energy audit are conducted every year. These steps create an ecosystem for innovations and initiatives for the creation and transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college takes various initiatives to improve the quality of life standards of the people of the surrounding area. The college appeals to all the students to be a part of various social issues and thought parallel activities on various platforms. These steps are taken with the help of various Clubs and committees in the college which include Youth Red Cross Committee, NSS, Eco Club, Red Ribbon Club etc. Life skills programmes such as First Aid Training Programme, AIDS awareness programme, Women's Day Celebration are organized in the college campus. Various departments organize extension lectures by experts on different topics. The spirit of national integrity is instilled by organising national festivals'celebrations, socially relevant events and birthdays of illustrious personalities. Educational excursions to the places of national heritage are also organized, The college makes available the physical infrastructure to carry out different social needs such as community welfare programmes for the social development such as natural resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. In the beginning of the academic year need-assessment for replacement / up-gradation/ addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments, lab technicians and college development committee after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. Our college has 450 seater auditorium, one seminar hall with wi-fi connection, one sports complex, one career counselling cell, three girls common room, one girls hostel building, 140 computers for students, open access wi-fi for students, 28 classrooms, 5 ICT rooms , 9 practical rooms (well

equipped Laboratories) and 3 rooms with wi-fi (Internet connected), Youth Red Cross Room (First aid room), and NSS room. The library building of the college is also equipped with internet facility. At present, free wi-fi connection is provided to students. These facilities are very beneficial for culminating the future of the students as well as all round development of their personality. There is a fully equipped seminar hall with a seating capacity of 50 prams with excellent microphones and sound system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. G.N.A. P.G. College Bhatapara (C.G.) that our college has a sports hall meant for indoor games as well as yoga which spreads over an area of 17.9 x 15.10 meter. = 270.29 sq. meter. The college has a playground extended in an area of 6990 sq. mtr for cricket, basket ball, football, carrom, chess, badminton, volleyball, hockey, kabaddi, judo, kho-kho, etc. The sports committee of the institution actively works to encourage and take students for inter-college, Inter-university and national level competitions. For the development of overall personality and health, we have the adequate facility of gymnasium which is extended in an area of 7.3 m x 12 m. = 87.6 sq. mtr. The college has a cultural committee that engages students into different cultural activities. It also takes students for Inter-college and inter-university cultural competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gnapgcollege.in/College.aspx?PageName=Infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

298501

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of our college is integrated knowledge resource center in an area of 300 sq. mtr. It has more than 23000 books and more than 4000 reference books for PG courses. The daily periodicals include 4 newspapers in Hindi and 01 in English. It has access to more than 6000 full text e-journals and 97000 e-books through INFLIBNET. Our library building is centrally located and maintains the right atmosphere for learning. The library building has facility for the individual as well as a group studies. It has various magazines and newspapers for general reading. Our Library holdings also include dissertations and doctoral thesis. The library is also equipped with campus-wide LAN. Our library has the adequate number of terminals to facilitate searching e-resources for other academic work through N-LIST. Provision has also been made to allow

downloading and printing of study material from these resources. Proper system of feedback from users is there to improve library services included in the studentsfeedback form.CCTV cameras have been installed in the library. Reprographic facilities are availablein the library. New books are displayed for the students. There is a link provided to the students for safety point of view <https://www.gnapgcollege.in/College.aspx?PageName=Library>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.gnapgcollege.in/College.aspx?PageName=Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11.10

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

95

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Use of technology is an integral part of teaching-learning process. Govt. G.N.A.P.G. College, Bhatapara has 140 desktops and 2 laptops. All the computers are connected with LAN. We have open access wifi connection with 50 mbps speed. Students are provided with ample opportunity to work on open source solution with high speed internet connection in office, library and PGDCA lab. Computers are upgraded from time to time with new configuration. Budgetary allocation is also earmarked for the promotion of ICT facilities. This high speed internet proved very helpful during covid-19 outbreak, the professors downloaded teaching material from various websites and shared with their students' whatsapp groups along with uploading their own video lectures. The wi-fi facility helped tremendously in online teaching. Our IT infrastructures include - IT server management, Virtualization, IT security and database management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
48.12	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>There are seven laboratories in the college viz Home Science lab, Geography lab, Physics lab, Chemistry lab, Zoology lab, Botany lab and Biotechnology lab. Laboratory policy forms the core in the working of the institution. For the safety and maintenance of the instruments and types of equipment in the laboratories, a committee is formed which takes care of all these things. Availability of safety showers, eye wash stations and fire extinguishers in the labs help to assure protective measures to minimize the casualties. General instructions are given to students regarding safe and secure usage while in the laboratory.</p> <p>Library</p>	

For overall smooth functioning of the library, it is divided into five main sections and each section has its unique identity. It has defined standard procedures.

Sports

Sports committee is formed in the beginning of every session to look after the maintenance of the sportsground and sports equipments. For the maintenance of sports facilities, there is an incharge sports officer and a groundman.

Computers

The PGDCA lab of the college is equipped with high end servers with multi-processor systems. The lab is managed by the computer teacher, lab assistant and computer operators. A yearly budget is allocated for the maintenance of computers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2609

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****481**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****5**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution is committed to provide student friendly atmosphere and amenities to our students. In order to do that students are made members of various administrative co -curricular and other committees of the college.

Students are made members of committee like NSS unit, Red Cross unit, Eco club unit Red ribbon club, student union, sports etc.

On every Saturday volunteer of NSS actively contribute in cleanliness drive.NSS unit is the one of the active unit that elevate the interpersonal skill of the students.

The institute plays an important role to encourage the students for participating in blood donation camp. A number of students donate blood voluntarily in the blood donation camp organized every year in the college.

Students are actively engaged in skill development programs like Spoken English and Communication classes. Our students have won many awards and laurels in the field of sports. Thus the students are involves in all activities in such a way that their future may

culminate in a better way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has registered a functional Alumni Association consisting of passed out students who work in the different areas of the society. The aim of the association is to maintain the connection between the institution and alumni. The alumni association plays an important role for sharing intellectual cultural career and professional knowledge of pass out and current students every year alumni association meeting is conducted at least once in a year in our college.

The alumni have been actively engaged with various academic activities like seminars webinars and relevant local and global issues of concern like environmental conservation gender issues and welfare activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: - The vision of our college is to produce students, excelled in education, leaders in their chosen

Professions, valued members of their communities, and responsible citizens of the world. The college aims

at enhancing capacity, leadership and research thinking with social and ethical values.

Mission: -

To provide quality education to the students.

To spread the knowledge valuable for students in various dimensions.

To provide education based on moral values.

To guide the students for their career orientation.

To provide field and training knowledge for skill and personality development.

To equip the students to cope with the latest requirements, through innovative techniques and

practices.

In order to achieve the 'Vision & Mission', the governance of the institution is in tune with it and thus the ultimate focus is all-round development of the students. Just after the admission of the new students an induction program is organized to orient them towards learning atmosphere & make them aware of the facilities/resources available in the institution. In this program the students are not only introduced with the faculty & staff but also inspired to take the assistance of 'help desk' set up in the institution in the hour of any need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are a routine practice for the compliance of any task to be achieved in the institution. For instance, the case study of 'Admission process of the students' may be cited.

Admission Process: - At the time of the admission various class-wise committees are set up at the institute. The name of coordinator/members are displayed in notice boards in advance. The 'Student Help Desk' guides the students in case of any need/query. Fee counters are set up for depositing the fee for admission of the students on getting approval of the concerned committee. Faculty wise officer-in-charge are deputed in the committee to look into any issues arising thereof and also to act as mediator between Students-Committee/ Committee-Principal. The said officer/s also publishes the scrutiny list of students seeking admission in a particular class.

Firstly, the students need to apply for admission through the website of the University. Thereafter the provisional merit lists are published for different classes. After verification of certificates by the admission committee, the students are required to deposit fees. Thus, the admission process is a good example of decentralization and participative management.

Moreover, various committees are made for the smooth operations of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PLAN OF ACTION

ACHIEVEMENT

1. Academic calendar execution must be monitored and followed by all the HODs of all the department .

Academic calendar of 2022-23 received from our university .The college runs accordingly the calendar, which is monitored by HODs.

2. For curricular and co-curricular education different

committees should be formed and a copy of the same must be provided to IQAC.

Committee were constituted at the beginning of

Session.

3. Teaching time table should be prepared according to the University syllabus,

Teaching time table is prepared by

Teachers.

4. Students should be informed about the rules and regulations and consequences of ragging, and in disciplinary action in the beginning of the session .

Rules and regulations are displayed in the college signboard and notice boards. The same is also given in the college broacher.

5. New course books, reference books, competitive books, journals and magazines should be subscribed

Librarian purchases new books for college. Books of approximately 2 lakhs are purchased every year by JAN-BHAGIDARI funds.

6. Red-cross should organize many Awareness

Programs

1. On 01.08.2022 PLANTATION programme done.

2. On 29.09.2022 Rangoli and painting programme organised on world heart day.

3. On 13.10.2022 MENSURATION HEIGENE AWARENESS PROGRAMME organised

4. On 24.11.2022 STRESS MANAGEMENT PROGRAMME organised.

5. On 30.11.2022 AIDS AWARENESS PROGRAMME organised

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government G.N.A P.G. College, Bhatapara (C.G.) is a government institution under 'Department. of Higher Education', Govt. of Chhattisgarh for providing higher education to the students of area in and around Bhatapara tahsil/ development block. Principal is the immediate academic as well as administrative head of the institution, who works in coordination with the local governing body 'The Jan-Bhagidari Samiti'.

The administrative set up i.e. Appointment of staff & their service rules is decided by the controlling authority i.e. the Dept. of Higher Education, Govt. of Chhattisgarh. Hence the institution efficiently functions as per the policies and procedures laid down

by the govt. from time to time. Apart from the routine administrative set up, number of committees/cells/extension programs are set up at the level of the institution to ensure all-round development of the students at the centre. The academic & administrative set up of the institution may be understood by the overview of its 'Organogram'.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for employees are as per the norms of the government of Chhattisgarh. For the employees of Old Pension System, the provision of GPF and Family Pension System is retained. For the new recruits (after Year 2004) New Pension System the contribution of employees (10%) is deducted from the salary. An equal amount is contributed by the govt. as employer's contribution which is also added into the CPS/NPS account of employees for their safe future. Likewise, all employees are covered under Group Insurance Scheme as a protective measure.

All employees are also eligible for Gratuity. Provision of Exgratia amount is also available for the employees in case of demise. Grace appointment is also given to the relatives of a working person who die during his or her service. Mediclaim and EL encashment is also available for all service persons .

Maternity leave of 6 months during pregnancy or within 6 months of delivery and also a child care leave of total 720 days for child care is given too to the female employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As a part of the Performance Appraisal System, all regular teaching & non-teaching staff are required to submit a self-appraisal report at the end of each session. The teaching staff are also required to submit an additional report called PBAS (Performance Based Appraisal System), which comprises of minimum/maximum marks for various activities performed by him/her during the academic session.

As per rule, the self-appraisal submitted by an employee is perused by the Principal of the institution, who marks his/her comments like excellent/very good/good/poor based upon the performance of the employee. Thereafter it is sent to higher authorities for further marking. The salient features of PBAS are as follows: (Teaching Staff)

a) The performance of each faculty member is assessed according to the Annual Self- Assessment for the PBAS.

B) The PBAS proforma filled by the Faculty Member is checked and verified by Heads of the Departments, followed by the Committee members

All non-teaching staff are also assessed through annual confidential reports an annual performance appraisal

The assessment is based on the cumulative grade by the Reporting Officer/ HoD, which is then forwarded to higher education by the forwarding officer.

On satisfactory performance, all employees are granted promotions and financial upgradation under this Scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Institution. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state govt. , RUSA & UGC is audited by the Internal audit and the Financial audit. Audit of accounts of College is also conducted by the External Audit teams from time to time. The audit team does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government and UGC. Our college has established a mechanism to ensure regular internal and external audits for internal audits, a four member

committee has been constituted, which conducts annually internal audits of institutional accounts, bills and vouchers. In case of discrepancy or objection The matter is brought into the awareness of accountant and principal.

For external audits, our college has a tie up with a chartered accountant firm. All financial documents have been audited by his firm as per the government rules. whenever needed Grants and funds received by various governmental bodies have been audited by an external audit Committee, which is appointed by the commissioner of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the optimal use of resources periodical meeting has been organize, In meeting ,Staff members share their ideas about using of resources, which allocated to them , in the process of exchanging of ideas, other people adopt new practice and make effective utilization of resources.

For the mobilization of funds received proper announcement has been made to the HODS and ask them to make proposal for improvement ,so

by the proper communication and some extend of distribution of funds, Our college ensure the optimal utilization. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds-The student Tuition fee is the major source of income for the institute. Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc.

Utilization of Funds -Committee has been constituted to monitor the optimum utilization of funds The purchase committee seeks quotations from vendors for purchase of utilities. The quotations are scrutinized by purchase committee before final decision is made based on parameters like pricing, quality, terms of service, .

Optimal utilization of resources -The college aims at promoting development, consultancy and such other activities. The optimal utilization is ensured through encouraging innovative teaching learning practices

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. IQAC create an action plan for the year ahead.. The institution have a sufficient number of committees/cells which contribute to the quantitative and qualitative changes in the College. IQAC conducts academic audit(internal) of the college to review the academic achievements of faculty members & departments. It also collects and analyses feedback from the students, parents .Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Following are the example of two practices implemented as quality enhancement measures:

1. **Review System** : The College reviews its teaching learning process and learning outcomes at periodic intervals through IQAC. HODs also

convey the informal classroom feedback apart from the regular feedback to review .The feedbacks are discussed in the IQAC meeting which helps to take further steps..

2. Advance Action Planning: In chalking out the action plan, all HODs, convener/ programme coordinator of all units are invited in the meeting of IQAC. Upon the initiative of the institution, it is implemented by the institutional head and across the departments/units/cells of the College administration for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process regularly. Academic audit committee monitors the execution of time tables, regular teaching in a classroom, teaching diaries and it properly conducts the teaching system in college.

The function of academic audit is to evaluate teaching facilities on the premises and methods of teaching used by the faculty member. At the very beginning of the session meeting is organized by committee members, they discuss issues related to the teaching-learning process and suggest innovative approaches for the improvement of the teaching and teaching methods.

Some of the important suggestions of the committee implemented by the college administration are -

Emphasis on projector-based teaching Learning by extension activities Suggestions are discussed in the meeting of IQAC, thereafter the principal and the college administration pursue these suggestions through various resources like RUSA, JANBHAGIDARI SAMITI, SWAVITTIYA SAMITI, UGC, etc.

Feedback on Course Evaluation, Overall evaluation of Programme and teaching and Teacher evaluation is taken from randomly selected ten percent of total students. Feedback is analysed and the outcome is

discussed by IQAC coordinator with the Principal for further actions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity aims to promote the full participation of women and men in the institute . It means that the rights, responsibilities and opportunities of individuals with not depend on whether they are male, female, handicapped , young and elderly ,white or black, rural or urban . Women's are entitled to live in dignity, safety and security .

The women's cell of our college believes strongly in gender equity

,so to aware the students about it, several programs has been organised by women cell and NSS as -

1. Awareness programme for gender equity.
2. Health and hygiene care programs for girls.
3. Cyber security and safety for girls .
4. Defence classes by girls students for girls .
5. Women's day celebration.

if there is any case of harassment or personal problem to any student the women harassment cell is always present there and is active in sorting the problem and take strict action for it . our College administration has provided certain rules for gender activity which is provided in our website also can use phrases like- we "fit totally" into gender stereotypes and "it's great that girls are part of the science club".

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gnapgcollege.in/Content/2_71_7.1_1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Alternate sources of energy

2. Solar light - The solar energy powered high mass voltage light for lightning of our campus is established in our campus .During day time solar energy is stored and then depending upon natural light illumination the LED is glow using same converted solar energy into electrical energy . The on /off movement of LED depends upon input / output of sensors .

2. LED lights in campus the college management has provided the following facilities in conserving the energy and power efficient equipment master switch is for rooms to shut down the power of entire room when not in use. 3. CRT monitors are used instead LCD monitors the CFL fittings wattage are replaced with lower wattage bulbs in campus energy star certified products installed in the campus as AC, Refrigerators , Ceiling fans and other equipments.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

C. Any 2 of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. Unnat Bharat Abhiyaan (Under Ministry of HRD)-Adopted 2 villages in Bhatapara region to conduct activities for their socio-economic development. Institute has conducted lectures in these villages for increasing their environmental and ethical awareness. Institute has also tested the quality of drinking water available in these villages. Our College organizes extension activities in schools as a part of Education Social Responsibility. The extension activities are targeted towards enabling a holistic environment for student development BLOOD DONATION CAMP IN college where students, faculty and staff contributed voluntarily by donating blood for the noble cause of serving society and proudly adorn the badge of a blood donor.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Our College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gnapgcollege.in/College.aspx?PageName=Panchmukhi%20Vikas%20karyakram%20Report&topicid=102
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year.

The celebrations include flag-hoisting, Project Exhibitions, Poster Presentations, Walks, Essay Writing, and Elocution.

Eminent personalities are invited to motivate staff and students by their inspirational speeches on those days.

List of programmes -

S.No Event Name Event date

1 International Yoga Day 21-06-2022

2 Independence Day & Republic Day 15-08-2021 & 26-01-2022

3 Teacher's Day 05-09-2021

4 Engineer's Day 15-09-2021

5 Mahatma Gandhi Jayanti 02-10-2021

6 National Voters Day 25-01-2022

7 National Unity Day 31-10-2021

8 Constitution Day 26-11-2021

9 National Mathematics Day 06-09-2023

10 National Youth Day 12-01-2022

11 International Women's Day 08-03-2022

12 Youth Skill Day 10-07-2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices 2022-23

Best practice no.1

Title - "Science exhibition" the faculty of science organised science exhibition for enhancing knowledge and skills among the students. To make them understand the interdependent nature of science, technology and society. The institute initiates these platform for participation and to promote science culture in the society.

Objectives - To provide a base to nurture science and invention of interest from the surrounding environment and to connect new ideas of students from materials and activities.

? To explore and encourage talent and creative minds among the students and inculcate in them a sense of pride.

? To develop and understanding about the role of science and technology.

? To know how science have affected individuals ,culture and society.

? To motivate the youths that science and technology are the tools for achieving development.

Best practice no. 2

Title - "Donation of electric tricycle" welfare activities to support physically handicapped students to pursue higher education".

Objectives - As the percentage of women students from under privileged background is much lower due to financial constraints, financial assistance need to be provided to such students to enable them to complete higher education. These women can become a channel for improving the quality of life ,both at home and outside. By encouraging and promoting education of women they can be empowered for a better future

File Description	Documents
Best practices in the Institutional website	https://www.gnapgcollege.in/Content/3_71_Best%20Practice.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute sharply focuses on the holistic development of students and tries to provide them with every opportunity and resources to enhance their over-all development. The institute implements University curriculum through well planned effective teaching and learning activities blended with latest pedagogy approaches. The students are motivated to work on relevant problem related to society through projects industrial visits and educational tours etc.

the science model exhibition are features of developing hands on experience among students the social skills are nurture through various social activities by NSS and Red cross units. The students undertaken activities of spreading social awareness women help swachh Bharat etc that donation of clothes to the poor people of society is an art of social health.

The Vision is achieved with the global requirement blended with

innovative teaching - learning methods. Motivating and supporting the students into various programs and activities, guest lectures ,through departmental associations which enables them to develop their competency to work towards their career aspirations and opportunities and to achieve their desired academic and career goals. The institute also acknowledges the academic excellence of the students through scholarships, cash awards, certificates and Gold Medals during College Annual Day.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1.To Strengthen the campus facilities and support system .
2. To Enhance the output in Research and Consultancy.
3. To submit AQAR for NAAC Accreditation.
4. To strengthen the collective activities towards NAAC Accreditation as part of regular Teaching-Learning process
5. To provide free coaching of various competitive exams.
6. To Foster Creativity and innovation
7. To Introduce more value added courses .
8. To Improve ICT & Interactive mode of Teaching-Learning process
9. To Conduct IPR, Entrepreneurship & Up skilling programs for Students Quality Enhancements.
10. To Conduct CRT Programmes & Career Guidance Programmes for Higher Studies & Placements