



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Government G.N.A.P.G.College, Bhatapara
• Name of the Head of the institution	Dr. Smt. Vinod Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07726220312
• Mobile no	7747011059
• Registered e-mail	govtgnapgcollege@gmail.com
• Alternate e-mail	iqac2015gnacollege@gmail.com
• Address	Sant Mata Karma ward, Bhatapara
• City/Town	Bhatapara
• State/UT	Chhattisgarh
• Pin Code	493118
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Pt. Ravishankar Shukla University Raipur				
• Name of the IQAC Coordinator	Dr. Vikas Gulhare				
• Phone No.	07726220312				
• Alternate phone No.					
• Mobile	9827883758				
• IQAC e-mail address	iqac2015gnacollege@gmail.com				
• Alternate Email address	vikasgulhare123@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://gnapcollege.in/newsData/Report15.pdf">http://gnapcollege.in/newsData/Report15.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gnapcollege.in/newsData/D377.pdf">http://gnapcollege.in/newsData/D377.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.69	2016	05/11/2016	04/11/2021
<b>6.Date of Establishment of IQAC</b>			03/07/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>05</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>Submission and acceptance of AQAR 2019-20</li> <li>Meetings for various committees were held.</li> <li>Teachers conducted examinations from UG to PG.</li> <li>Online training sessions were conducted for teachers by a group of teachers who were conversant with the technology.</li> <li>These teachers made small videos for the convenience of teachers who were using technology for the first time in teaching.</li> <li>Wi-Fi services of the college in laboratories, office cubicles and library were made available to teachers when they had to work in college as the unlock began.</li> <li>Class mentors were appointed for each class to guide students to understand and follow the new system. These mentors guide many students as they had different issues from personal to technical with varied levels of difficulty to be sorted out.</li> </ul>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> <li>To submit AQAR 2020-21</li> </ul>	Acceptance of AQAR 2019-20
<ul style="list-style-type: none"> <li>To meet agencies that provide ERP solutions for office automation and website design</li> </ul>	Website was designed as per required
<ul style="list-style-type: none"> <li>Online examination work was outsourced by employing the services of Teachers. Teachers conducted examinations from UG</li> </ul>	Online Examination was successfully completed

to PG.	
<ul style="list-style-type: none"> <li>To use the services of a common online platform for all staff members to facilitate</li> </ul>	Teachmint App was followed by all faculty members
<ul style="list-style-type: none"> <li>Online training sessions were conducted for teachers by a group of teachers who were conversant with the technology. These teachers made small videos for the convenience of teachers who were using technology for the first time in teaching.</li> </ul>	All faculty member are used to new technology
<ul style="list-style-type: none"> <li>To attempt to make the entire premises of the college wi-fi enabled</li> </ul>	The college premises was wi-fi enabled
<ul style="list-style-type: none"> <li>Wi-Fi services of the college in laboratories, office cubicles, Smart room and library were made available to teachers when they had to work in college as the unlock began.</li> </ul>	Wi-Fi services was enabled
<ul style="list-style-type: none"> <li>To select teachers who would be mentors for students to help them from admission to result and any other issues that they may have.</li> </ul>	The student follow the mentors
<ul style="list-style-type: none"> <li>Class mentors were appointed for each class to guide students to understand and follow the new system. These mentors guide many students as they had different issues from personal to technical with varied levels of difficulty to be sorted out.</li> </ul>	The student are satisfied with the mentors
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	05/03/2022

**15. Multidisciplinary / interdisciplinary**

Our college is a multidisciplinary institute. The Arts, Science and commerce stream runs successfully 8 PG courses. The college enrolled with 2948. Interdisciplinary extension lectures are organized to enhance the knowledge of students. The programs running here composed of various combinations 31 in Arts, 02 in Commerce and 04 in Science. The College is preparing to have more of multi-disciplinary subjects, as it tries to identify the programme learning outcome along with courses and unit learning outcome that define the specific knowledge, skills. The college has PGDCA Program by self-finance and also had the Centre of Pt. Sundarlal Sharma (Open) University C.G. Bilaspur.

In order to develop the all-round capacity of student- intellectual, aesthetic, social, physical and moral in an integrated. Keeping in view the problem faced by the students the college is planning to set up value added courses. the aim is to make the student well equipped, so that they don't need rely on govt. jobs but instead fall towards self-employment. The college tries to prepare itself to have more multidisciplinary subject that define the specific knowledge and values to be acquired by the learner and would ensure that each program achieves its goal.

**16. Academic bank of credits (ABC):**

Regarding the implementation of Academic Bank Credits, the institution has to wait for the academic council to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome

**17. Skill development:**

The vision of the college is to promote Value-Based Quality Education, the college celebrates National festivals like

Independence Day and Republic Day and observing various programmes like World Aids Day, Environment Day etc. The college organizes various skill development programs as coaching for competitive exam, Science exhibition, sewing classes. The college has signed MoU with a govt. agency SEDI (skill entrepreneurship development institute) by Ambuja Cement Foundation, where the students developed their skills. Mentoring students is practiced to enable students to explore future employment pathways after graduation. The College plan to provide value added courses in order to eliminate dropout to promote skill development.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college offers only Indian languages for teaching subjects in UG and PG courses. Preservation and promoting of languages is one of the target of the College in future.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College prepares students to acquire positive attitude and other qualities which will lead to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students. The college also makes an effort to understand that a pursuit of knowledge is a life long activity.

**20.Distance education/online education:**

The College will offer courses through ODL mode (Pt. Sundar Lal Sharma (Open) University C.G. Bilaspur) in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown like Google Classroom, Zoom, Google Meet, Teachmint App using videos as teaching and learning aids, groupcollaboration, interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. So in order to overcome the challenges, the following Quality (GER Parameters) can be adopted:

1. Participation in Subjects of Studies/Streams.
2. Responsiveness of College to quality-enhancing processes.
3. Participation in External Quality Assurance-NAAC
4. Level of Financial support to Colleges
5. Level of Financial Assistance for Faculty Development.
6. Level of Research Assistance to Colleges.

**Extended Profile**

**1.Programme**

1.1	15
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	2948
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	2404
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	891
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	35
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	69
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	32
4.2 Total expenditure excluding salary during the year (INR in lakhs)	14
4.3 Total number of computers on campus for academic purposes	57

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to Ravishankar Shukla University Raipur (C.G.), the college follows curriculum provided by the university. The curriculum is carried out according to the university properly by concerning faculties. The college ensures effective curriculum delivery by making consistent efforts. At the commencement of the academic year, the college prepares the academic calendar. The unit test, class test, pre-university examinations are conducted to evaluate the learning of students. All the teachers also prepare their individual teaching plan and teach accordingly. Daily diary for teaching is maintained by every teacher. Compliance of the curriculum is verified by the Principal by monitoring the daily diary of teachers every month. The weaker students are recognized and taught in the extra classes. The performance of the teachers is also reviewed through the feedback of the students. Teachers conduct practical, theoretical and oral examination time to time. Continuous internal evaluation (CIE) is done through assignments. Students' progress is monitored regularly through continuous internal evaluation, seminars, project work and unit test. ICT facilities are used by teachers to make delivery of the curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gnapgcollege.in/newsData/Report38.pdf">http://gnapgcollege.in/newsData/Report38.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the university and accordingly the academic calendar is prepared for the college. The academic calendar includes timely submission of admission forms, admission procedures. The conduction of classes, internal exams and assessments are done for semester and yearly classes. After that the internal marks are entered online on the university portal by subject teachers. All other co-curricular activities are scheduled according to the academic calendar as the celebration of sports day, sports function, N.S.S. activities, Red Cross activities and annual day celebration. It is uploaded on college website and also displayed on notice board. The academic calendar includes teaching learning schedules, various events to be organized, tentative dates for internal exams and evaluation. The schedule of practical exams, viva voce and theory examination is fixed by the university and is displayed on notice board and website for the students. The pre-university exams are also organized before the annual examination so that the students would get better prepared for their final examinations. Regular staff meetings, meetings of various committees and their follow up are conducted by the principal to monitor the implementation of curriculum and overall progress of the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.gnapgcollege.in/newsData/D377.pdf">http://www.gnapgcollege.in/newsData/D377.pdf</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG**

**programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

**of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability- B.A., B. Sc. B. Com. 1st year- Environmental Science M. Sc. Chemistry 4th sem - Environmental and Applied Chemical Analysis M. A. Economics 3rd sem- Environmental Economics M. A. Political Science-Environment B. A. Final Political Science- Environmentalism In the session 2020-21, the students of UG 1st year prepared more than 1000 soak pits on their terrace or the terrace of some neighbour. Girls are given reservation in admission as per state government policy. Women awareness programmes like Sakhi One Stop Centre, Diet and Nutrition have been organized. Zudo training for girls was organized during the NSS camp. Women employees of the college are felicitated on International Women's Day. B. A. I year Political Science: (i) Feminism, Nationalism M. A. Political Science 1st sem - Women Rights and Gender Issues The college enriches professional ethics and human values through various co-curricular activities blood donation camps, blood group diagnostic camps, AIDS awareness programme, fire-safety workshop, etc. M. A. Political Science- Human Rights, B. A. Final year Political Science- Human Rights B. Com. 1st year - Business Communication B. Com. 3rd Year- Fundamentals of Entrepreneurship M. A. English 1st & 2nd sem- Communication Skills in English and Language Management

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

104

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://gnapgcollege.in/newsData/Report35.pdf">http://gnapgcollege.in/newsData/Report35.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**      **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gnapgcollege.in/newsData/Report34.pdf">http://gnapgcollege.in/newsData/Report34.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

2948

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2664

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College organizes orientation program for the students of new batch every year. The program would help students get familiarized with the college, curricular and co-curricular activities facilities rules and regulations etc. Every year students are given a training on communication skills personality development time management and motivational sessions. High performing students are identified on the basis of internal assessment and university examination involvement in classroom. Students are encouraged to take of competitive Exams. University rank holders are encouraged with certificates & prizes by the college. Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well nation level competitions. Slow Learner Care is taken by faculty in monitoring the performance of slow learners. Department conduct remedial classes, provide course notes for students specially the slow learners. Appropriate counselling with additional teaching is done which eventually result in students attending the classes regularly. Activity based fun teaching method used by faculty. New innovative teaching methodologies like flipped class rooms experimental learning by teaching. Invited lectures by esteemed professors of renowned institutions are organized. Smart phone and online learning platforms are being used as teaching tools.

File Description	Documents
Paste link for additional information	<a href="http://gnapgcollege.in/newsData/Report74.pdf">http://gnapgcollege.in/newsData/Report74.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2948	20

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College has made provision in structure of all programmes to give student experiential and participative learning experiences. Students can join any industry advanced laboratory etc. for project in IV semester. Project work assignment quizzes presentations etc. are integral part of all programmes. Students centric method adapted by department to provide experiential and participative learning experiences. Lab practical classes in science departments & in departments of geography & home science. Presentation of survey report by students in department of commerce geography botany and chemistry .For constitutional knowledge and awareness visiting Chhattisgarh Legislative Assembly by department of political Science. Study tours Department of Economics takes students study tour for their practical knowledge and provide students task that incul in them problem solving skills, they received practical experience of negotiating difficult situations and are trained as capable, competent individuals. Following problem solving methods are used in students centric activities. Trail & Error Breaking large task into small steps Creating soft goals to achieve the end. Activities ·Research projects ·Leadership training by making advanced learning leaders of group activities . Working of department news letters. ·Making students responsible for organizing academic and cultural programs Simple problem given to learner for clarifying concepts.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the college 02 classrooms are ICT enabled with Projectors installed and the campus is enabled with high speed Wi-Fi connection. The Faculty use various ICT enabled tools to enhance the quality of teaching learning like - Google Classroom is used to

manage & post course related information, learning materials, quiz, lab submission, assignment, tests etc. Online drawing tools like concept map are used to perform student centric activities in geography department. The PPT's are enabled with animation to improve the effectiveness of teaching learning process. Online learning environment are design to train the students for open problem solving activity. Lab. Manual are mailed to the students in advance to help performing the experiment. Online quizzes are regularly conducted to improve the general knowledge/ subject knowledge of the student by all departments. Virtual teaching platform as teachmint app and google meet app is used by all faculty members. To teach by various methods the teachers use various online tools as in teachmint app- share screen, class recording, whiteboard and attendance also recorded online.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

164

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the cooperation

of all the staff including teaching, non-teaching and administrative staff of the college. They are expected to be aware of the various procedures and time schedules which they should adhere to. Invigilators are requested to acquaint with the following procedures:

1. Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall.
2. Invigilators shall make announcement in the Examination hall that the use of electronic devices by the students shall not be permitted in the Examination hall.
3. Only teaching staff are to be drafted as invigilators.
4. Invigilator should remain in the Examination Hall throughout the period of the examination and shall make necessary announcements before, during and at the end of the Examination.
5. Unit tests are conducted by all teachers at the end of each unit of syllabus. The teachers make sure that the pattern of the questions is varying for different units.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in college in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, lab continuous evaluation, project evaluations, etc. Internal Assessments (: Immediately, after the unit test, The faculty evaluates the papers within a week of conduction of test. The faculty undertakes individual grievances with a student on the paper if required by the student. At the end of the semester the average marks of both the unit-tests is calculated .Lab experiments- The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab submissions

are taken in LMS, e.g. Google classroom, and the marks given by the faculty are available to the students immediately, this providing a transparent way for students to reflect on their strengths and areas of improvements. Project evaluation- In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed to communicate the learning outcomes to the teachers and students. Copy of the Syllabi is available in the department for ready reference for students and Faculty. Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty leading to its applications. The learning outcomes are stated using Blooms Taxonomy and expressed in website that clearly describe the knowledge skills and competency expected from the students to acquire as a result of completing the their programme of study The PO ,POS and CO's are incorporated in the curriculum for display on website which can be accessed by all namely Faculty, Students, and Alumni. Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and college Committee Meeting. The students are also made aware of the same through Tutorial Meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://gnapcollege.in/Academics.aspx?pname=Course%20Offered">http://gnapcollege.in/Academics.aspx?pname=Course%20Offered</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

The institute followed the Academic Calendar of our affiliated university.

All the subject teachers maintained Academic Diary in every academic year.

All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

PO2: Critical and creative thinking of the students have been developed.

The Program outcomes of Bachelor of Commerce are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.

The Program outcomes of Bachelor of Science are as follows:

PO1: The students understood the fundamentals of science education.

PO2: The students' knowledge in all basic sciences is enriched.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

891

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://gnapgcollege.in/newsData/D413.pdf">http://gnapgcollege.in/newsData/D413.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gnapgcollege.in/newsData/Report76.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and

competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. It enables them to find out solutions on them. In the institution there is N.S.S. Sports Skill and Entrepreneurship development centre through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge . N.S.S. conducted various activities in innovative ways ,tree plantation, Swacch Bharat Abhiyan , awareness programmes about cleanliness construction of toilets etc. News paper clippings are displayed in library and students are made to express their views and participate debates on it.To enhance innovative ideas, students and teachers are encouraged to participate in functions & Festival organized by the college.Our two faculty members are research guides. They encourage students and teachers to undertake research activities. Adequate provision is made for library to procure books and journals, e-journals references. . The institution has created an ecosystem for innovations incubation centre and other initiatives for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

05

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.4 - Extension Activities**



3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is taking various initiatives to improve the quality of life of people surrounding the institution. The institution insists all the students to be a part of representing various social issues through parallel activities in various students club. These steps are taken with the help of various clubs and different units in the college, which include Eco club, Red Cross, National Service Scheme. The college NSS Unit also has arranged blood donation camps in collaboration with India Red Cross Society. The Eco-club & NSS is creating the awareness among the students of the institute regarding road safety, pollution free celebration of Deepavali, Hazards of plastic use. Traffic safety was conducted by the NSS Volunteers with the co-ordination with the traffic inspectors & police so as we can make a constant effort on minimizing the traffic. Plastic Free Zone "we win if we get rid of plastics." NSS Units initiative to create awareness on harmful effects of plastic on the environment, with an aim to make the college and its surrounding area as Plastic Free. Anti Tobacco day was organized by NSS Unit of G.N.A. P.G. college. Seven days camp, one day camps Daily Activity goad gram activity Organized by NSS.

File Description	Documents
Paste link for additional information	<a href="http://gnapgcollege.in/Facilities.aspx?pname=NSS">http://gnapgcollege.in/Facilities.aspx?pname=NSS</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate facilities are available in the college which has a significant role in making the teaching - learning very effective and long lasting. The Arts, Science and Commerce faculties are conducting in the separate buildings of the college campus. The college has the facilities of Gym, Sport hall, Open stage, Auditorium etc. College campus is surrounded with boundary wall and though is safe. The college has beautiful Garden and Lawns. The college is having 48 classroom having the facilities of green board and smart board. With the increasing number of students every year, requirement of such facilities is also increasing. The college is having 10 labs for the practical in the subjects in Physics, Chemistry, Botany, Zoology, Biotechnology, Home science, and Geography. The college is having fully fledged computer lab for

PGDCA, having 67 Computers. The college is having conference hall with the capacity of 60 seats. In the academic and administrative meetings are held in this conference hall. Two classrooms are termed as 'Smart Class 'equipped with digital board.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The infrastructure of outdoors and indoors games facility is developed in our college and also available for faculty & students. There are also a fund for availability of sports and contest from government every year for which many activities has conducted in college. In our institution the indoor games like Badminton, Table tennis, carrom, chess etc and in outdoors games like kabaddi, Judo, Net Ball, Volley ball, Hockey, Basket ball, kho-kho, Cricket, Football, Lawn Tennis etc, sports are available enough. The Gym is also available in college and it is used by our students and staffs both for their fitness, yoga practices is also available through our institution for healthy. These all are diverse by the principal of our college. "Exercise is alone against one's wishes and it gives you ever some feeling." "A healthy mind is in a healthy body." " Good health and good sense are two of life's greatest blessings."

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library at our College is integrated knowledge resource center comprising, a Central Library in an area of 300 sq. m., with more than 14000 books, 4 newspaper (Hindi) , 01 (English) periodicals - more than 4000 reference book (PG).It has access to more than 6000 full text e-journals and 97000 e-books, under program of INFLIBNET. Our Library building is centrally located and well laid out and maintains the right atmosphere for learning. Library building has provision for both individual and group studies. It has magazines and newspapers for general reading. Library holdings also include dissertations, doctoral thesis. The library is also equipped with and accessible through campus-wide LAN. Our library has adequate number of terminals to facilitate searching e-resources for other academic work through N-LIST. Provision has also been made to allow downloading/printing of material from these resources.

Initiatives taken by the College are the following:

1. Free WI-FI, internet access, download and printout facility have been provided.
2. Reprographic facilities.
3. Display of new books.
4. Proper system of feedback from users to improve library services is included in the students feedback form.
5. Link - <http://gnapgcollege.in/Facilities.aspx?pname=Library> For safety purpose, CCTV Camera has been installed in the Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The main library of the college is having N-LIST facility which avails the student to download e-books and e-material. The books that are useful for the preparation of competitive exams, NET, SET, TET and other exams are available which help the student in brightening the path of success. A very big and grand auditorium having the capacity of 450 seats is being constructed in the college which is at the verge of completion. Photocopy and fax facility are available for the student in the canteen. Wi-Fi has been made available to the students in the college campus since the session 2014-15. This facility was made available through BSNL landline Router by making the Wi-Fi password available to the student. But the growing number of students in every session and the speed of only 10 mbps started resulting in difficulty in downloading the material. Therefore a contract was signed with Jio - Reliance to make the college digital campus with next generation Wi-Fi. As per this contract, Wi-Fi connectivity was given to the college campus through optical fiber given by JioReliance. This facility is available to the students through open-access. PGDCA Lab and library have the separate connectivity of 50 mbps optical fiber each.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical academic support facilities comprising of laboratories library sports complex classroom and computer labs etc. The students also reap benefits from other facilities for their personality development in broad - spectrum. Counting on carrier guidance /counseling cell , NSS wing to boost the personality of scholars. A helpdesk is get at able under surveillance of senior professor for guidance of undergraduates primarily for novice. Private/passed out scholars are also permitted to avail themselves with laboratories under the supervision of professor and lab staff. The Infrastructure circumscribing physical academic and support facilities are routinely updated. Our college has well-equipped sports complex and sports periods are allotted to all classes. Under the mentorship of our proficient sports officer, college earned laurels from years of hard work. The sports department of college has adequate infrastructure comprising of indoor sports hall with facilities for sports viz Badminton, Judo, Table tennis etc. For outdoor games viz basket ball, net ball, college has separate grounds. 400 meter running track encompasses the play ground used for various sports events including cricket, kabaddi, kho-kho, shot-put, disc throw, javelin throw etc. Every year, our college is honoured with the hosting opportunity of intercollege sports events at sector level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2041

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

452

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

452

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

301

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student council is very active in our Institution.They support team work like in NSS, Sports , curricular activities and managing the whole institution with a positive vibes. The institute also conducting a various activities for them like games and yoga, and all-round development of a student. The institute also motivated to the student representatives and class representative for various decisions making, academic and administrative committees for acquiring a better academic environment. Student council member are also involved in several department level committees

NSS - National Service Scheme one of the active units in our institution that develop the interpersonal skills of the students. The institute plays a vital role to encouraged the student to participate in service activities like awareness towards covid-19, rural health and sanitation, blood donation camp, awareness towards education and apart from this , many awareness camps are held in the neighboring areas as a social responsibility. The student representative also motivated and encourages to every students of our institution.

Soft Skill and development - The institution also conscious for

development of the students in many ways like engaging the students in skill development courses, basic grammar skills, spoken English course through workshop from various

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution always interacts with their alumni community. This association is maintaining the gap between the college and alumni. The institution keeping complete record for alumni with their required details, current changes and achievements of the institution. In institution one alumni association meetings are held for betterment. During the interaction alumni have highlighted the importance of current trends in the country and guided the students about the career opportunities in different field.

Alumni sometimes visit campus at regular intervals to support the existing batch of students in planning and organizing events. Some of

the alumni are settled in foreign countries and giving a service into the private and government sector both. The alumni of our institution are quite motivational and enthusiasm among students resulting in awareness related to importance of education among poor children.

The alumni association, in this way, mirrors the positive efforts undertaken by the institute to enhance the quality of external as well as internal level. Alumni have played a vital role in shaping and preserving a lasting relationship between the former and existing students on the one hand and the institute and the society on the other.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** - The vision of our college is to produce students, excelled in education, leaders in their chosen professions, valued members of their communities, and responsible citizens of the world. The college aims at enhancing capacity, leadership and research thinking with social and ethical values.

**Mission:** - To provide quality education to the students. To spread the knowledge valuable for students in various dimensions. To provide education based on moral values. To guide the students for their career orientation. To provide field and training knowledge for skill and personality development. To equip the students to cope with the latest requirements, through innovative techniques and practices.

In order to achieve the 'Vision & Mission', the governance of the institution is in tune with it and thus the ultimate focus is all-round development of the students. Just after the admission of the new students an induction program is organized to orient them towards learning atmosphere & make them aware of the various facilities/resources available in the institution. In this program the students are not only introduced with the faculty & staff but also inspired to take the assistance of 'help desk' set up in the institution, for any guidance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are a routine practice for the compliance of any task to be achieved in the institution. For instance, the case study of 'Admission process of the students' may be cited.

**Admission Process:** - At the time of the admission various class-wise committees are set up at the institute. The name of the coordinator/convenor/members are displayed in notice boards well in advance.

Fee counters are set up for depositing the prescribed fee for admission of the students on getting approval of the concerned admission committee. Faculty wise officer-in-charge are deputed in the admission committee to look at any issues arising thereof and also to act as mediator between Students-Committee/ Committee-Principal.

All the activities are directly monitored by the Principal, who also calls for the daily report of the ongoing admissions. After getting admission in the required classes, Simultaneously the students are also provided with the photo identity-cum-library card together with the fee receipts.

All lists/notices/ announcements etc. are published in the college website and prominently displayed in the college notice boards. Thus, the admission process is a good example of decentralization



and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For quality improvement, to achieve a task, proper strategy is planned and effectively deployed for best results.

The set task is planned by dividing it into short term activities by following the process of decentralization for effective involvement of the available resources. Hence the set goal is reached with a teamwork for admission of students, curriculum development, teaching learning, examination-evaluation, student-staff support activities or infrastructure development. Immediate challenges are also fixed with approach of proper perspective planning.

Sudden break in ongoing final examination and later announcement by the University to carry it on by the onlinemode was a challenge for the institution with enrolment of around more than 6000 examinees. Firstly, different teams were set up to distribute the answer sheets and proper educational videos were made for conveying examination guidelines & information to the students through electronic media.

Later, the shift wise team of officers & staff were set up for timely distribution of question papers by online mode through WhatsApp & emails to the students. All the related information/Guidelines and question papers were also prominently displayed in the college website for ready referral of the students. The envelopes of answer sheets were collected in separate drop boxes.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government. G.N.A P.G.College, Bhatapara (C.G.) is a government institution under 'Departmentt. of Higher Education', Govt. of Chhattisgarh for providing higher education to the students of area in and around Bhatapara tahsil/ development block. Principal is the immediate academic as well as administrative head of the institution, who works in coordination with the local governing body 'The Jan-Bhagidari Samiti'. The administrative set up, appointment of staff & their service rules is decided by the controlling authority i.e. the Dept. of Higher Education, Govt. of Chhattisgarh. Hence the institution efficiently functions as per the policies and procedures laid down by the govt. from time to time. Apart from the routine administrative set up, number of committees/cells/extension programs are set up at the level of the institution to ensure all round development of the students at the center. The academic & administrative set up of the institution may be understood by the overview of its 'Organogram'.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://gnapgcollege.in/newsData/Report40.jpg">http://gnapgcollege.in/newsData/Report40.jpg</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for employees are as per the norms of the govt. of Chhattisgarh. For the employees of Old Pension System, the provision of GPF and Family Pension System is retained. For the new recruits (after Year 2004) with New Pension System the contribution of employees (10%) is deducted from the salary. An equal amount is contributed by the govt. as employer's contribution which is also added into the CPS/NPS account of employees for their safe future. Likewise, all employees are covered under Group Insurance Scheme as a protective measure. All employees are also eligible for Gratuity. Provision of Exgratia amount is also available for the employees in case of demise. The same welfare measures are effective for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As a part of the PBAS all regular teaching & non-teaching staff are required to submit a self-appraisal report at the end of each session. The teaching staff are also required to submit an additional report called as PBAS (Performance Based Appraisal System), which comprises of minimum/maximum marks for various activities/tasks performed by him/her during the academic session. The Appraisal system is well functioning and is based as per the guidelines/preformed provided by the Dept. of Higher Education, Govt. of Chhattisgarh. Moreover as per the rule, the self-appraisal submitted by an employee is perused by the Principal of the institution, who marks his/her comments & provides with the overall grading like excellent/very good/good/poor etc. based upon the actual performance of the employee. Thereafter it is sent to the higher authorities for further marking.

The overall assessment is based on the cumulative grade by the Reporting Officer, which is then forwarded to higher education . On satisfactory performance, all employees are granted promotions and financial upgradation under the PBAS Scheme. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Institute. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state govt. , RUSA & UGC is audited by viz. the Internal audit and the Financial audit.

Audit of accounts of College is also conducted by the External Audit teams from time to time. The audit team does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government and University Grants Commission (UGC) . The audit team also audits stock registers, and conducts audit of Library, audit of labs of department of the College and audit of all Plan Expenditures of the college.

Our college has been established a mechanism to ensure regular internal and external audits for internal audits, a four member committee has been constituted, which conducts annually internal audits of institutional accounts, bills and vouchers. For external audits, our college has been tie up with an chartered accountant firm. All financial documents has been audited by his firm as per the government rules. In addition to above,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the optimal use of resources our college has been developed a system, where periodical meeting has been organized with teaching and non-teaching staff. In meeting, the use of resources are being discussed like building, rooms, table, chairs, stationary etc. Staff members share their ideas and practice about using of resources, which allocate to them so, in the process of exchanging of ideas and practices, other people can adopt new practice and make effective utilization of resources. For the mobilization of funds received by college proper announcement has been made to the head of each departments and ask them to make proposal for improvement of department so by the proper communication and some extend of distribution funds, Our college ensure the optimal utilization of fund. Institutional strategies for mobilization of funds and the optimal utilization of resources Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. By the end of the session, IQAC create an action plan for the next year and ensures &

reviews the efforts are made by the institution to follow that action plan.

The institute has a sufficient number of committees and cells headed by a coordinator and a few members which contribute to the quantitative and qualitative changes in the College.

IQAC conducts academic audit (internal) of the college to review the academic achievements of faculty members & departments, documentation of the various programmes /activities across different units of the College.

It also collects and analyses feedback from the students, parents and updates on the institutional website. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings.

Following are the example of two practices implemented as quality enhancement measures: 1. Review System : The College reviews its teaching learning process and learning outcomes at periodic intervals through IQAC.

2. Advance Action Planning: In chalking out the action plan, all HODs, convener/ programme coordinator of all units are invited in the meeting of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process and methodologies are constantly updated by IQAC. As a result usage of ICT has increased. Continuous and comprehensive evaluation process is strictly followed to ensure learning outcome. New Procedures and programmes are being added to enhance knowledge and Skills of students.

We have chosen two examples to elaborate our efforts :

A. Up gradation evaluation methods : In last 5 years M.A.



(Sociology) new PG programme has been introduced. Unit tests, Quarterly and Half yearly exams are organized regularly in which question paper pattern is similar to final exam pattern, the answer sheets are shown to students for self-evaluation and feedback. Experiments and projects are meant for hands on experience and experiential learning.

B. New methodology for teaching learning Many new teaching processes are being adopted by professors to ensure learning outcomes and due to this quality consciousness is being spread in this regard by IQAC. Some of them are as follows ... 1. Power point presentation used to deliver lectures and course content effectively by teachers, which test attitudes and preparedness of students. 2. Student seminar is presented mostly using power points. They are encouraged to add videos and hyperlinks etc. for more effective presentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College Shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions.

Safety and security \*Hi-Tech Surveillance system: This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus .

\*Hostels: 01 hostels for girl students exist on the campus yet not started due to lack of staff.

\*Security personnel: The college has strong security personnel deployed all around the campus to create secure enrolment

\*Medical Facilities: red cross society has a tie-up with 01 qualified doctors -1 Male and 1 Female Nursing staff is available on call in the campus to provide medical care to the students

Counseling: The College has a system of mentoring in each PG department for inculcating social,

Moral and ethical values .Common Rest Room: In each block of the College separate washroom are available for girls and boys.

24 hour's water is available with proper ventilation in the washroom.

Day Care Centre For Young Children: Day care centre for Young Children is under process

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">1-Common room for girls 2- Day care center for young children</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Our institution encourages cleanliness & hygienic environment by following practices.**

**Solid Waste Management: - Dry & Waste disposal.**

**1.All buildings, office, staff room, classroom common room, canteen, toilets etc are cleaned by housekeeping staff daily.**

**2.The garbage is immediately disposed off in dust bins.**

**3.Color coded dustbins are used for different types of waste.**

**4.Blue dustbin for Solid waste & green dustbin for liquid waste.**

**5.The accumulated garbage collection vehicle daily by housekeeping staff.**

**Liquids Waste Management -**

**1.Two Rain water harvesting system are installed in campus.**

**2.Safety buzzer are installed in each water tank to avoid overflow.**

**3.Drinking Water tap, RO Water filter, water pipelines & drainage are properly checked & maintained regularly.**

**4.The waste chemicals from laboratory passes through concealed pipe lines into soak pit.**

5.Sewage from toilet go to septic tank.

E-Waste Management's :- 1.The E-waste collected is stored in storeroom & disposed every year.

2.Old monitors & CPU are repaired & reused.

3.Empty toners, Cartridges, outdated electronics items are sold as scraps to ensure their safe recycling. The Meaningful slogans are written on staircase & walls of campus to bring environmental consciousness among the students & stakeholders.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great flavour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. The institution organizes two days Youth and Cultural festival. NSS Units of our college participate in various programmes related to social issues organized by other colleges and universities. The third-year undergraduate students of B.A. and B.Sc. are required to compulsorily complete the project that provides an opportunity for the students to work on social issues. Workshop on „Human rights and Duties on 08/03/2017. Various departments organize field study and tours to visit industries, within and outside bhatapara. As Vishakhapatnam, Manali . Faculty and students are exposed to the different cultures. Our institution has National Socio-cultural Exchange Programs with other institutions of Gujrat In the Form “Ek BharatShrestha Bharat”.The students of our institution organize cultural programme depicting State .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

NSS unit is started exclusively to encourage the students and the unit is successfully conducting activities to serve the society.

Beti Bachao, Beti Padhao Jan Aandolan Rally at bhatapara region.

Donation of clothes and household materials in Slum area .

Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

.The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gnapgcollege.in/Facility/Department266.02.08%20PM.jpeg">http://gnapgcollege.in/Facility/Department266.02.08%20PM.jpeg</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festival as well as birth & death anniversaries of great Indian personalities has been organized every year in our institute in which large number of students participate with enthusiasm & Zeal.

The College organizes activities like motivational & various cultural competition as singing ,dancing, rangoli, story writer , essay writing debate, motivational speech etc following days are celebrated with great enthusiasm & zeal.



Some of celebrated days are as follows

1. National Youth Day :- 12th January birth anniversary of Swami Vivekanand motivational speech.

2. Independence Day - 15th August & 26th January These two national days are celebrated by hosting the national flag by our institution head.

3. National Voters Days - 25th Jan. celebrated every year to motivate youth for voting.

4. International Yoga Days- 21st June on this day faculty members & students together perform Yoga.

5. Sadbhavana divas - Anniversary of Former PM Rajiv Gandhi.

6. Rastrapita Mahatama Gandhi Jayanti- 2nd October cleaning of surrounding areas are done by combined efforts of students & teachers.

7. Rastriya Ekta Divas- 31st October in memory of Bharat Ratna Sardar Vallabh Bhai Patel.

8. Constitution Day-26th Nov. This prominent day is celebrated by taking pledges.

9. NSS Days- 24 Sep . By NSS wings world environment day 5th June plantation & awareness programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I Community betterment through awareness and social involvement.

1- Objective: 1. Institutional accountability towards society.

2.To make community more aware of important relevant issue.

3.To develop sense of togetherness for solving problematic situation.

4.To increase deeper responsibility & social accountability.

5.To enable community members to take part in solving relevant issue.

- Evidence of Success : 1- The governor of Chhattisgarh state appreciated & motivated the creating efforts & social accountability made by our institution in social platform. 2- Two days salaries are voluntarily deposited by each staff member in chief minister relief fund for victim of Corona. 3- Our efforts made realized & enabled to people to take part in our program & express their social accountability.

Best Practice-II Gift of literacy, donate books to library.

1- Objective :-

1.To Spread the spirit of reading.

2.To give opportunity to underprivileged students for continuing study.

3.To motivate student for donating used text & references books.

4.To book up the academic performance of poor students.

4-Evidence of success: 1. Commerce department has established a personal library in which their personal books & specimen copies are kept & issued to poor student. 2. The institution has achieved a innovative solution of dropout rate of students

File Description	Documents
Best practices in the Institutional website	<a href="http://gnapcollege.in/newsData/Report78.pdf">http://gnapcollege.in/newsData/Report78.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has distinctive characteristic in term of addressing needs of society & preservation of environment with the following.

in our area is similar there is always a lack of moisture in our land & this has a direct impact on our ground water level in Bhatapara.

The direct reason for the decline of ground water level are the increasing concretization in cities & villages. The average annual rainfall in bhatapara region is 100-120 cm. But in the absence of conservation the rain water flows through concrete laws & drains directly into the sea through river & thus the rain water which was absorbed by the land around our houses is wasted.

The third RWH was setup in building of police station Bhatpara. Now we have installed RWH in our campus, we encourage & motivated our students to install protect & promote RWH at their homes & other places. For this our college has entrusted a project work 'water conservation' to our students as a project work under the subject of environmental studies in session 2021. The project helps the students to judge the best way to use the harvested water as per their need. They understand the adaption of RWH practice is very necessary & need of hour. For this our college has entrusted project work "water conservation" to our students as a project work under the subject of environmental studies in session 2020-21.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to Ravishankar Shukla University Raipur (C.G.), the college follows curriculum provided by the university. The curriculum is carried out according to the university properly by concerning faculties. The college ensures effective curriculum delivery by making consistent efforts. At the commencement of the academic year, the college prepares the academic calendar. The unit test, class test, pre-university examinations are conducted to evaluate the learning of students. All the teachers also prepare their individual teaching plan and teach accordingly. Daily diary for teaching is maintained by every teacher. Compliance of the curriculum is verified by the Principal by monitoring the daily diary of teachers every month. The weaker students are recognized and taught in the extra classes. The performance of the teachers is also reviewed through the feedback of the students. Teachers conduct practical, theoretical and oral examination time to time. Continuous internal evaluation (CIE) is done through assignments. Students' progress is monitored regularly through continuous internal evaluation, seminars, project work and unit test. ICT facilities are used by teachers to make delivery of the curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gnapgcollege.in/newsData/Report38.pdf">http://gnapgcollege.in/newsData/Report38.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the university and accordingly the academic calendar is prepared for the college. The academic calendar includes timely submission of

admission forms, admission procedures. The conduction of classes, internal exams and assesments are done for semester and yearly classes. After that the internal marks are entered online on the university portal by subject teachers. All other co-curricular activities are scheduled according to the academic calendar as the celebration of sports day, sports function, N.S.S. activities, Red Cross activities and annual day celebration. It is uploaded on college website and also displayed on notice board. The academic calander includes teaching learning schedules, various events to be organized, tentative dates for internal exams andevaluation. The schedule of practical exams, viva voce and theory examination is fixed by the university and is displayed on notice board and website for the students. The pre-university exams are also organized before the annual examination so that the students whould get better prepared for their final examinations. Regular staff meetings, meetings of various committees and their follow up are conducted by the principal to monitor the implementation of curriculam and overall progress of the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.gnapgcollege.in/newsData/D377.pdf">http://www.gnapgcollege.in/newsData/D377.p df</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability- B.A., B. Sc. B. Com. 1st year- Environmental Science M. Sc. Chemistry 4th sem - Environmental and Applied Chemical Analysis M. A. Economics 3rd sem- Environmental Economics M. A. Political Science-Environment B. A. Final Political Science- Environmentalism In the session 2020-21, the students of UG 1st year prepared more than 1000 soak pits on their terrace or the terrace of some neighbour. Girls are given reservation in admission as per state government policy. Women awareness programmes like Sakhi One Stop Centre, Diet and Nutrition have been organized. Zudo training for girls was organized during the NSS camp. Women employees of the college are felicitated on International Women's Day. B. A. I year Political Science: (i) Feminism, Nationalism M. A. Political Science 1st sem - Women Rights and Gender Issues The college enriches professional ethics and human values through various co-curricular activities blood donation camps, blood group diagnostic camps, AIDS awareness programme, fire-safety workshop, etc. M. A. Political Science- Human Rights, B. A. Final year Political Science- Human Rights B. Com. 1st year - Business Communication B. Com. 3rd Year- Fundamentals of Entrepreneurship M. A. English 1st & 2nd sem- Communication Skills in English and Language Management

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

104

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above



File Description	Documents
URL for stakeholder feedback report	<a href="http://gnapgcollege.in/newsData/Report35.pdf">http://gnapgcollege.in/newsData/Report35.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gnapgcollege.in/newsData/Report34.pdf">http://gnapgcollege.in/newsData/Report34.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**2948**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**2664**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College organizes orientation program for the students of new batch every year. The program would help students get familiarized with the college, curricular and co-curricular activities facilities rules and regulations etc. Every year students are given a training on communication skills personality development time management and motivational sessions. High performing students are identified on the basis of internal assessment and university examination involvement in classroom. Students are encouraged to take of competitive Exams. University rank holders are encouraged with certificates & prizes by the college. Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well nation level competitions. Slow Learner Care is taken by faculty in monitoring the performance of slow learners. Department conduct remedial classes, provide course notes for students specially the slow learners. Appropriate counselling with additional teaching is done which eventually result in students attending the classes regularly. Activity based fun teaching method used by faculty. New innovative teaching methodologies like flipped class rooms experimental learning by teaching. Invited lectures by esteemed professors of renowned institutions are organized. Smart phone and online learning platforms are being used as teaching tools.

File Description	Documents
Paste link for additional information	<a href="http://gnapgcollege.in/newsData/Report74.pdf">http://gnapgcollege.in/newsData/Report74.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2948	20

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College has made provision in structure of all programmes to give student experiential and participative learning experiences. Students can join any industry advanced laboratory etc. for project in IV semester. Project work assignment quizzes presentations etc. are integral part of all programmes. Students centric method adapted by department to provide experiential and participative learning experiences. Lab practical classes in science departments & in departments of geography & home science. Presentation of survey report by students in department of commerce geography botany and chemistry .For constitutional knowledge and awareness visiting Chhattisgarh Legislative Assembly by department of political Science. Study tours Department of Economics takes students study tour for their practical knowledge and provide students task that incul in them problem solving skills, they received practical experience of negotiating difficult situations and are trained as capable, competent individuals. Following problem solving methods are used in students centric activities. Trail & Error Breaking large task into small steps Creating soft goals to achieve the end. Activities ·Research projects ·Leadership training by making advanced learning leaders of group activities . Working of department news letters. ·Making students responsible for organizing academic and cultural programs Simple problem given to learner for clarifying concepts.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the college 02 classrooms are ICT enabled with Projectors installed and the campus is enabled with high speed Wi-Fi connection. The Faculty use various ICT enabled tools to enhance the quality of teaching learning like - Google Classroom is used to manage & post course related information, learning materials, quiz, lab submission, assignment, tests etc. Online drawing tools like concept map are used to perform student centric activities in geography department. The PPT's are enabled with animation to improve the effectiveness of teaching learning process. Online learning environment are design to train the students for open problem solving activity. Lab. Manual are mailed to the students in advance to help performing the experiment. Online quizzes are regularly conducted to improve the general knowledge/ subject knowledge of the student by all departments. Virtual teaching platform as teachmint app and google meet app is used by all faculty members. To teach by various methods the teachers use various online tools as in teachmint app- share screen, class recording, whiteboard and attendance also recorded online.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
2	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
164	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and	

mode. Write description within 200 words.

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the cooperation of all the staff including teaching, non-teaching and administrative staff of the college. They are expected to be aware of the various procedures and time schedules which they should adhere to. Invigilators are requested to acquaint with the following procedures:

1. Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall.
2. Invigilators shall make announcement in the Examination hall that the use of electronic devices by the students shall not be permitted in the Examination hall.
3. Only teaching staff are to be drafted as invigilators.
4. Invigilator should remain in the Examination Hall throughout the period of the examination and shall make necessary announcements before, during and at the end of the Examination.
5. Unit tests are conducted by all teachers at the end of each unit of syllabus. The teachers make sure that the pattern of the questions is varying for different units.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in college in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, lab continuous evaluation, project evaluations, etc. Internal Assessments (: Immediately, after the unit test, The faculty evaluates the papers within a week of conduction of test. The faculty undertakes individual grievances with a student on the paper if required by the student. At the

end of the semester the average marks of both the unit-tests is calculated .Lab experiments- The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab submissions are taken in LMS, e.g. Google classroom, and the marks given by the faculty are available to the students immediately, this providing a transparent way for students to reflect on their strengths and areas of improvements. Project evaluation- In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed to communicate the learning outcomes to the teachers and students. Copy of the Syllabi is available in the department for ready reference for students and Faculty. Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty leading to its applications. The learning outcomes are stated using Blooms Taxonomy and expressed in website that clearly describe the knowledge skills and competency expected from the students to acquire as a result of completing the their programme of study The PO ,POS and CO's are incorporated in the curriculum for display on website which can be accessed by all namely Faculty, Students, and Alumni. Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and college Committee Meeting. The students are also made aware of the same through Tutorial Meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://gnapcollege.in/Academics.aspx?pname=Course%20Offered">http://gnapcollege.in/Academics.aspx?pname=Course%20Offered</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

The institute followed the Academic Calendar of our affiliated university.

All the subject teachers maintained Academic Diary in every academic year.

All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

PO2: Critical and creative thinking of the students have been developed.

The Program outcomes of Bachelor of Commerce are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.



The Program outcomes of Bachelor of Science are as follows:

PO1: The students understood the fundamentals of science education.

PO2: The students' knowledge in all basic sciences is enriched.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

891

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://gnapgcollege.in/newsData/D413.pdf">http://gnapgcollege.in/newsData/D413.pdf</a>

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gnapgcollege.in/newsData/Report76.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
02	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.2 - Innovation Ecosystem</b>	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. It enables them to find out solutions on them. In the institution there is N.S.S. Sports Skill and Entrepreneurship development centre through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge . N.S.S. conducted various activities in innovative ways ,tree plantation, Swacch Bharat Abhiyan , awareness programmes about cleanliness construction of toilets etc. News paper clippings are displayed in library and students are made to express their views and participate debates on it.To enhance innovative ideas, students and teachers are encouraged to participate in functions & Festival organized by the college.Our two faculty members are research guides. They encourage students and teachers to undertake research activities. Adequate provision is made for library to procure books and journals, e-journals references. . The institution has created an ecosystem for innovations incubation centre and other initiatives for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
02	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
05	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is taking various initiatives to improve the quality of life of people surrounding the institution. The institution insists all the students to be a part of representing various social issues through parallel activities in various students club. These steps are taken with the help of various clubs and different units in the college, which include Eco club, Red Cross, National Service Scheme. The college NSS Unit also has arranged blood donation camps in collaboration with India Red Cross Society. The Eco-club & NSS is creating the awareness among the students of the institute regarding road safety, pollution free celebration of Deepavali, Hazards of plastic use. Traffic safety was conducted by the NSS Volunteers with the co-ordination with the traffic inspectors & police so as we can make a constant effort on minimizing the traffic. Plastic Free Zone "we win if we get rid of plastics." NSS Units initiative to create awareness on harmful effects of plastic on the environment, with an aim to make the college and its surrounding area as Plastic Free. Anti Tobacco day was organized by NSS Unit of G.N.A. P.G. college. Seven days camp, one day camps Daily Activity goad gram activity Organized by NSS.

File Description	Documents
Paste link for additional information	<a href="http://gnapgcollege.in/Facilities.aspx?name=NSS">http://gnapgcollege.in/Facilities.aspx?name=NSS</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
3	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Adequate facilities are available in the college which has a significant role in making the teaching - learning very effective and long lasting. The Arts, Science and Commerce faculties are	

conducting in the separate buildings of the college campus. The college has the facilities of Gym, Sport hall, Open stage, Auditorium etc. College campus is surrounded with boundary wall and though is safe. The college has beautiful Garden and Lawns. The college is having 48 classroom having the facilities of green board and smart board. With the increasing number of students every year, requirement of such facilities is also increasing. The college is having 10 labs for the practical in the subjects in Physics, Chemistry, Botany, Zoology, Biotechnology, Home science, and Geography. The college is having fully fledged computer lab for PGDCA, having 67 Computers. The college is having conference hall with the capacity of 60 seats. In the academic and administrative meetings are held in this conference hall. Two classrooms are termed as 'Smart Class 'equipped with digital board.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The infrastructure of outdoors and indoors games facility is developed in our college and also available for faculty & students. There are also a fund for availability of sports and contest from government every year for which many activities has conducted in college. In our institution the indoor games like Badminton, Table tennis, carrom, chess etc and in outdoors games like kabaddi, Judo, Net Ball, Volley ball, Hockey, Basket ball, kho-kho, Cricket, Football, Lawn Tennis etc, sports are available enough. The Gym is also available in college and it is used by our students and staffs both for their fitness, yoga practices is also available through our institution for healthy. These all are diverse by the principal of our college. "Exercise is alone against one's wishes and it gives you ever some feeling." "A healthy mind is in a healthy body." " Good health and good sense are two of life's greatest blessings."



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library at our College is integrated knowledge resource center comprising, a Central Library in an area of 300 sq. m.,

with more than 14000 books, 4 newspaper (Hindi) , 01 (English) periodicals - more than 4000 reference book (PG).It has access to more than 6000 full text e-journals and 97000 e-books, under program of INFLIBNET. Our Library building is centrally located and well laid out and maintains the right atmosphere for learning. Library building has provision for both individual and group studies. It has magazines and newspapers for general reading. Library holdings also include dissertations, doctoral thesis. The library is also equipped with and accessible through campus-wide LAN. Our library has adequate number of terminals to facilitate searching e-resources for other academic work through N-LIST. Provision has also been made to allow downloading/printing of material from these resources.

Initiatives taken by the College are the following:

1. Free WI-FI, internet access, download and printout facility have been provided.
2. Reprographic facilities.
3. Display of new books.
4. Proper system of feedback from users to improve library services is included in the students feedback form.
5. Link - <http://gnapgcollege.in/Facilities.aspx?pname=Library>  
For safety purpose, CCTV Camera has been installed in the Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The main library of the college in having N-LIST facility which avails the student to download e-books and e-material. The books the useful for the preparation of competitive exams, NET, SET, TET and other exam are available which help the student in brightening the path of success.A very big and grand auditorium

having the capacity of 450 seats is being constructed in the college which is at the verge of completion. Photocopy and fax facility are available for the student in the canteen. Wi-Fi has been made available to the students in the college campus since the session 2014-15. This facility was made available through BSNL landline Router by making the Wi-Fi password available to the student. But the growing number of students in every session and the speed of only 10 mbps started resulting in difficulty in downloading the material. Therefore contract was signed with Jio - Reliance to make the college digital campus with next generation Wi-Fi. As per this contract, Wi-Fi connectivity was given to the college campus through optical fiber give by JioReliance. This facility in available to the students through open-access. PGDCA Lab and library have the separate connectivity of 50 mbps optical fiber each.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

**support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

13

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

he physical academic support facilities comprising of laboratories library sports complex classroom and computer labs etc. The students also reap benefits from other facilities for their personality development in broad - spectrum. Counting on carrier guidance /counseling cell , NSS wing to boost the personality of scholars. A helpdesk is get at able under surveillance of senior professor for guidance of undergraduates primarily for novice. Private/passed out scholars are also permitted to avail themselves with laboratories under the supervision of professor and lab staff. The Infrastructure circumscribing physical academic and support facilities are routinely updated. Our college has well-equipped sports complex and sports periods are allotted to all classes. Under the mentorship of our proficient sports officer, college earned laurels from years of hard work. The sports department of college has adequate infrastructure comprising of indoor sports hall with facilities for sports viz Badminton, Judo, Table tennis etc. For outdoor games viz basket ball, net ball, college has separate grounds. 400 meter running track encompasses the play ground used for various sports events including cricket, kabaddi, kho-kho, shot-put, disc throw, javelin throw etc. Every year, our college is honoured with the hosting opportunity of intercollege sports events at sector level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2041

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>452</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>452</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

301

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student council is very active in our Institution.They support team work like in NSS, Sports , curricular activities and managing the whole institution with a positive vibes. The

institute also conducting a various activities for them like games and yoga, and all-round development of a student. The institute also motivated to the student representatives and class representative for various decisions making, academic and administrative committees for acquiring a better academic environment. Student council member are also involved in several department level committees

NSS - National Service Scheme one of the active units in our institution that develop the interpersonal skills of the students. The institute plays a vital role to encouraged the student to participate in service activities like awareness towards covid-19, rural health and sanitation, blood donation camp, awareness towards education and apart from this , many awareness camps are held in the neighboring areas as a social responsibility. The student representative also motivated and encourages to every students of our institution.

Soft Skill and development - The institution also conscious for development of the students in many ways like engaging the students in skill development courses, basic grammar skills, spoken English course through workshop from various

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

24

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution always interacts with their alumni community. This association is maintaining the gap between the college and alumni. The institution keeping complete record for alumni with their required details, current changes and achievements of the institution. In institution one alumni association meetings are held for betterment. During the interaction alumni have highlighted the importance of current trends in the country and guided the students about the career opportunities in different field.

Alumni sometimes visit campus at regular intervals to support the existing batch of students in planning and organizing events. Some of the alumni are settled in foreign countries and giving a service into the private and government sector both. The alumni of our institution are quite motivational and enthusiasm among students resulting in awareness related to importance of education among poor children.

The alumni association, in this way, mirrors the positive efforts undertaken by the institute to enhance the quality of external as well as internal level. Alumni have played a vital role in shaping and preserving a lasting relationship between the former and existing students on the one hand and the institute and the society on the other.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** - The vision of our college is to produce students, excelled in education, leaders in their chosen professions, valued members of their communities, and responsible citizens of the world. The college aims at enhancing capacity, leadership and research thinking with social and ethical values.

**Mission:** - To provide quality education to the students. To spread the knowledge valuable for students in various dimensions. To provide education based on moral values. To guide the students for their career orientation. To provide field and training knowledge for skill and personality development. To equip the students to cope with the latest requirements, through innovative techniques and practices.

In order to achieve the 'Vision & Mission', the governance of the institution is in tune with it and thus the ultimate focus is all-round development of the students. Just after the admission of the new students an induction program is organized to orient them towards learning atmosphere & make them aware of the various facilities/resources available in the institution. In this program the students are not only introduced with the faculty & staff but also inspired to take the assistance of 'help desk' set up in the institution, for any guidance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are a routine practice for the compliance of any task to be achieved in the institution. For instance, the case study of 'Admission process of the students' may be cited.

**Admission Process:** - At the time of the admission various class-wise committees are set up at the institute. The name of the coordinator/convenor/members are displayed in notice boards well in advance.

Fee counters are set up for depositing the prescribed fee for admission of the students on getting approval of the concerned admission committee. Faculty wise officer-in-charge are deputed in the admission committee to look at any issues arising thereof and also to act as mediator between Students-Committee/ Committee-Principal.

All the activities are directly monitored by the Principal, who also calls for the daily report of the ongoing admissions. After getting admission in the required classes, Simultaneously the students are also provided with the photo identity-cum-library card together with the fee receipts.

All lists/notices/ announcements etc. are published in the college website and prominently displayed in the college notice boards. Thus, the admission process is a good example of decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For quality improvement, to achieve a task, proper strategy is planned and effectively deployed for best results.

The set task is planned by dividing it into short term activities by following the process of decentralization for effective involvement of the available resources. Hence the set goal is reached with a teamwork for admission of students, curriculum development, teaching learning, examination-evaluation, student-staff support activities or infrastructure development. Immediate challenges are also fixed with approach of proper perspective planning.

Sudden break in ongoing final examination and later announcement by the University to carry it on by the onlinemode was a challenge for the institution with enrolment of around more than 6000 examinees. Firstly, different teams were set up to distribute the answer sheets and proper educational videos were made for conveying examination guidelines & information to the students through electronic media.

Later, the shift wise team of officers & staff were set up for timely distribution of question papers by online mode through WhatsApp & emails to the students. All the related information/Guidelines and question papers were also prominently displayed in the college website for ready referral of the students. The envelopes of answer sheets were collected in separate drop boxes.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government. G.N.A P.G.College, Bhatapara (C.G.) is a government institution under 'Departmentt. of Higher Education', Govt. of Chhattisgarh for providing higher education to the students of area in and around Bhatapara tahsil/ development block. Principal

is the immediate academic as well as administrative head of the institution, who works in coordination with the local governing body 'The Jan-Bhagidari Samiti'. The administrative set up, appointment of staff & their service rules is decided by the controlling authority i.e. the Dept. of Higher Education, Govt. of Chhattisgarh. Hence the institution efficiently functions as per the policies and procedures laid down by the govt. from time to time. Apart from the routine administrative set up, number of committees/cells/extension programs are set up at the level of the institution to ensure all round development of the students at the center. The academic & administrative set up of the institution may be understood by the overview of its 'Organogram'.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://gnapcollege.in/newsData/Report40.jpg">http://gnapcollege.in/newsData/Report40.jpg</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for employees are as per the norms of the

govt. of Chhattisgarh. For the employees of Old Pension System, the provision of GPF and Family Pension System is retained. For the new recruits (after Year 2004) with New Pension System the contribution of employees (10%) is deducted from the salary. An equal amount is contributed by the govt. as employer's contribution which is also added into the CPS/NPS account of employees for their safe future. Likewise, all employees are covered under Group Insurance Scheme as a protective measure. All employees are also eligible for Gratuity. Provision of Exgratia amount is also available for the employees in case of demise. The same welfare measures are effective for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As a part of the PBAS all regular teaching & non-teaching staff are required to submit a self-appraisal report at the end of each session. The teaching staff are also required to submit an additional report called as PBAS (Performance Based Appraisal

System), which comprises of minimum/maximum marks for various activities/tasks performed by him/her during the academic session. The Appraisal system is well functioning and is based as per the guidelines/preformed provided by the Dept. of Higher Education, Govt. of Chhattisgarh. Moreover as per the rule, the self-appraisal submitted by an employee is perused by the Principal of the institution, who marks his/her comments & provides with the overall grading like excellent/very good/good/poor etc. based upon the actual performance of the employee. Thereafter it is sent to the higher authorities for further marking.

The overall assessment is based on the cumulative grade by the Reporting Officer, which is then forwarded to higher education . On satisfactory performance, all employees are granted promotions and financial upgradation under the PBAS Scheme. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Institute. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state govt. , RUSA & UGC is audited by viz. the Internal audit and the Financial audit.

Audit of accounts of College is also conducted by the External Audit teams from time to time. The audit team does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government and University Grants Commission (UGC) . The audit team also audits stock registers, and conducts audit of Library, audit of labs of department of the College and audit of all Plan Expenditures of

the college.

Our college has been established a mechanism to ensure regular internal and external audits for internal audits, a four member committee has been constituted, which conducts annually internal audits of institutional accounts, bills and vouchers. For external audits, our college has been tie up with an chartered accountant firm. All financial documents has been audited by his firm as per the government rules. In addition to above,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

For the optimal use of resources our college has been developed a system, where periodical meeting has been organized with teaching and non-teaching staff. In meeting, the use of resources are being discussed like building, rooms, table, chairs, stationary etc. Staff members share their ideas and practice about using of resources, which allocate to them so, in the process of exchanging of ideas and practices, other people can adopt new practice and make effective utilization of resources. For the mobilization of funds received by college proper announcement has been made to the head of each departments and ask them to make

proposal for improvement of department so by the proper communication and some extend of distribution funds, Our college ensure the optimal utilization of fund. Institutional strategies for mobilization of funds and the optimal utilization of resources Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. By the end of the session, IQAC create an action plan for the next year and ensures & reviews the efforts are made by the institution to follow that action plan.

The institute has a sufficient number of committees and cells headed by a coordinator and a few members which contribute to the quantitative and qualitative changes in the College.

IQAC conducts academic audit (internal) of the college to review the academic achievements of faculty members & departments, documentation of the various programmes /activities across different units of the College.

It also collects and analyses feedback from the students, parents and updates on the institutional website. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings.

Following are the example of two practices implemented as quality enhancement measures: 1. Review System : The College reviews its teaching learning process and learning outcomes at periodic intervals through IQAC.

2. Advance Action Planning: In chalking out the action plan, all HODs, convener/ programme coordinator of all units are invited in the meeting of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process and methodologies are constantly updated by IQAC. As a result usage of ICT has increased. Continuous and comprehensive evaluation process is strictly followed to ensure learning outcome. New Procedures and programmes are being added to enhance knowledge and Skills of students.

We have chosen two examples to elaborate our efforts :

A. Up gradation evaluation methods : In last 5 years M.A. (Sociology) new PG programme has been introduced. Unit tests, Quarterly and Half yearly exams are organized regularly in which question paper pattern is similar to final exam pattern, the answer sheets are shown to students for self-evaluation and feedback. Experiments and projects are meant for hands on experience and experiential learning.

B. New methodology for teaching learning Many new teaching processes are being adopted by professors to ensure learning outcomes and due to this quality consciousness is being spread in this regard by IQAC. Some of them are as follows ... 1. Power point presentation used to deliver lectures and course content effectively by teachers, which test attitudes and preparedness of students. 2. Student seminar is presented mostly using power points. They are encouraged to add videos and hyperlinks etc. for more effective presentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>B. Any 3 of the above</b></p>
--	-------------------------------------

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College Shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions.

Safety and security \*Hi-Tech Surveillance system: This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus .

\*Hostels: 01 hostels for girl students exist on the campus yet not started due to lack of staff.

\*Security personnel: The college has strong security personnel deployed all around the campus to create secure enrolment

\*Medical Facilities: red cross society has a tie-up with 01 qualified doctors -1 Male and 1 Female Nursing staff is available on call in the campus to provide medical care to the students

Counseling: The College has a system of mentoring in each PG department for inculcating social,

Moral and ethical values .Common Rest Room: In each block of the College separate washroom are available for girls and boys.

24 hour's water is available with proper ventilation in the washroom.

Day Care Centre For Young Children: Day care centre for Young Children is under process

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">1-Common room for girls 2- Day care center for young children</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution encourages cleanliness & hygienic environment by following practices.

Solid Waste Management: - Dry & Waste disposal.

- 1.All buildings, office, staff room, classroom common room, canteen, toilets etc are cleaned by housekeeping staff daily.
- 2.The garbage is immediately disposed off in dust bins.
- 3.Color coded dustbins are used for different types of waste.
- 4.Blue dustbin for Solid waste & green dustbin for liquid waste.
- 5.The accumulated garbage collection vehicle daily by housekeeping staff.

Liquids Waste Management -

- 1.Two Rain water harvesting system are installed in campus.
- 2.Safety buzzer are installed in each water tank to avoid overflow.3

.Drinking Water tap, RO Water filter, water pipelines & drainage are properly checked & maintained regularly.

- 4.The waste chemicals from laboratory passes through concealed pipe lines into soak pit.
- 5.Sewage from toilet go to septic tank.

E-Waste Management's :- 1.The E-waste collected is stored in storeroom & disposed every year.

2.Old monitors & CPU are repaired & reused.

3.Empty toners, Cartridges, outdated electronics items are sold as scraps to ensure their safe recycling. The Meaningful slogans are written on staircase & walls of campus to bring environmental consciousness among the students & stakeholders.



File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and</b>	<b>C. Any 2 of the above</b>

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great flavour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. The institution organizes two days Youth and Cultural festival. NSS Units of our college participate in various programmes related to social issues organized by other colleges and universities. The third-year undergraduate students of B.A. and B.Sc. are required to compulsorily complete the project that provides an opportunity for the students to work on social issues. Workshop on „Human rights and Duties on 08/03/2017. Various departments organize field study and tours to visit industries, within and outside bhatapara. As Vishakhapatnam, Manali . Faculty and students are exposed to the different cultures. Our institution has National Socio-cultural Exchange Programs with other institutions of Gujrat In the Form "Ek BharatShrestha Bharat".The students of our institution organize cultural programme depicting State .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc.

involving students.

Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

NSS unit is started exclusively to encourage the students and the unit is successfully conducting activities to serve the society.

Beti Bachao, Beti Padhao Jan Aandolan Rally at bhatapara region.

Donation of clothes and household materials in Slum area .

Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

.The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gnapcollege.in/Facility/Department_2_66.02.08%20PM.jpeg">http://gnapcollege.in/Facility/Department_2_66.02.08%20PM.jpeg</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are**

C. Any 2 of the above

**organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festival as well as birth & death anniversaries of great Indian personalities has been organized every year in our institute in which large number of students participate with enthusiasm & Zeal.

The College organizes activities like motivational & various cultural competition as singing ,dancing, rangoli, story writer , essay writing debate, motivational speech etc following days are celebrated with great enthusiasm & zeal.

Some of celebrated days are as follows

1.National Youth Day :- 12th January birth anniversary of Swami Vivekanand motivational speech.

2.Independence Day - 15th August & 26th January These two national days are celebrated by hosting the national flag by our institution head.

3.National Voters Days - 25th Jan. celebrated every year to motivate youth for voting.

4.International Yoga Days- 21st June on this day faculty members & students together perform Yoga.

5.Sadbhavana divas - Anniversary of Former PM Rajiv Gandhi.

6.Rastrapita Mahatama Gandhi Jayanti- 2nd October cleaning of surrounding areas are done by combined efforts of students &

teachers.

7.Rastriya Ekta Divas- 31st October in memory of Bharat Ratna Sardar Vallabh Bhai Patel.

8.Constitution Day-26th Nov. This prominent day is celebrated by taking pledges.

9.NSS Days- 24 Sep . By NSS wings world enviornement day 5th June plantation & awareness programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice-I Community betterment through awareness and social involvement.**

1- Objective: 1. Institutional accountability towards society.

2.To make community more aware of important relevant issue.

3.To develop sense of togetherness for solving problematic situation.

4.To increase deeper responsibility & social accountability.

5.To enable community members to take part in solving relevant issue.

- Evidence of Success : 1- The governor of Chhattisgarh state appreciated & motivated the creating efforts & social accountability made by our institution in social platform. 2- Two

days salaries are voluntarily deposited by each staff member in chief minister relief fund for victim of Corona. 3- Our efforts made realized & enabled to people to take post in our program & express their social accountability.

Best Practice-II Gift of literacy, donate books to library.

1- Objective :-

1.To Spread the spirit of reading.

2.To give opportunity to underprivileged students for continuing study.

3.To motivate student for donating used text & references books.

4.To book up the academic performance of poor students.

4-Evidence of success: 1. Commerce department has established a personal library in which their personal books & specimen copies are kept & issued to poor student. 2. The institution has achieved a innovative solution of dropout rate of students

File Description	Documents
Best practices in the Institutional website	<a href="http://gnapgcollege.in/newsData/Report78.pdf">http://gnapgcollege.in/newsData/Report78.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has distinctive characteristic in term of addressing needs of society & preservation of environment with the following.

in our area is similar there is always a lack of moisture in our land & this has a direct impact on our ground water level in Bhatapara.

The direct reason for the decline of ground water level are the increasing concretization in cities & villages. The average

annual rainfall in bhatapara region is 100-120 cm. But in the absence of conservation the rain water flows through concrete laws & drains directly into the sea through river & thus the rain water which was absorbed by the land around our houses is wasted.

The third RWH was setup in building of police station Bhatpara. Now we have installed RWH in our campus, we encourage & motivated our students to install protect & promote RWH at their homes & other places. For this our college has entrusted a project work 'water conservation' to our students as a project work under the subject of environmental studies in session 2021. The project helps the students to judge the best way to use the harvested water as per their need. They understand the adaption of RWH practice is very necessary & need of hour. For this our college has entrusted project work "water conservation" to our students as a project work under the subject of environmental studies in session 2020-21.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To Organise Webinars in all Departments.
- 2.To Introduce value added course
3. To prepare SSR and Submit.
4. To organized Alumni / parents meet.
5. To prepare the presentations of all departments and profiles for NAAC
6. To prepare for mock visit.