



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Government G.N.A. P.G. College
• Name of the Head of the institution	Dr. (smt.) Vinod Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07726220312
• Mobile no	7747011059
• Registered e-mail	govtgnapcollege@gmail.com
• Alternate e-mail	iqac2015gnacollege@gmail.com
• Address	Sant Mata Karma Ward, Bhatapara
• City/Town	Bhatapara
• State/UT	Chhattisgarh
• Pin Code	493118
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Pt. Ravishankar Shukla University Raipur				
• Name of the IQAC Coordinator	Dr. Vikas Gulhare				
• Phone No.	07726220312				
• Alternate phone No.					
• Mobile	9827883758				
• IQAC e-mail address	iqac2015gnacollege@gmail.com				
• Alternate Email address	vikasgulhare123@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gnapgcollege.in/Reports.aspx?title=AQAR%20Reports				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	Yes http://www.gnapgcollege.in/newsData/D418.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.69	2016	05/11/2016	04/11/2021
Cycle 2	C	1.92	2021	Nil	Nil
6.Date of Establishment of IQAC			03/07/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>IQAC presented the action plan and monitored the implementation progress. Digitalized all the possible activities like teacher's diary, g-suit for file keeping, AQAR data collection etc.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Academic Calendar: Preparation of an academic calendar containing all the important events and activities	A committee for the same was formed which prepared the academic calendar indicating university exams ,and other relevant academic dates . This academic calendar was implemented by the faculty members.
Teacher's Diary: Preparation and submission of teacher's diary	All faculty members maintained teacher's dairy, got it checked by the Principal.
To Organise Webinars in all Departments.	Webinars were organized in Chemistry, Botany & Commerce Department. A webinar was organized by Youth RedCross Committee of the college.
To Introduce value added course	Value Added Course has been started in PGDCA Department & Chemistry.
To prepare SSR and Submit.	SSR Prepared & Submitted
To organized Alumni / parents meet.	Alumni/Parents Meet organized successfully
To prepare the presentations of all departments and profiles for NAAC	Prepared For NAAC Visit
To prepare for mock & NAAC Visit	Organised & Completed NAAC Visit Successfully
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	

Year	Date of Submission
2020-2021	21/01/2022

15. Multidisciplinary / interdisciplinary

Interdisciplinary and multidisciplinary studies is a great way to combine various interests into one degree. Many employers and graduate programs do not care as much about the exact course you studied as they care about the way of expression, critical thinking, working with diverse type of persons and implementing ideas. Interdisciplinary work is also a way to come up with great ideas that can improve the world. In our college, teachers from different disciplines (Arts, Commerce & Science) work together, increasing their disciplinary knowledge through interdisciplinary lectures. Teachers also integrate knowledge and methods from different disciplines, using a real synthesis of approaches.

Our college is a multidisciplinary institution. Arts, Science and Commerce streams run successfully. There are 8 PG courses. The college had 2948 enrollments. Interdisciplinary extension lectures are organized to enhance the knowledge of students. The programs being run here are composed of various combinations- 31 in Arts, 02 in Commerce and 04 in Science. The College is preparing to have more of multidisciplinary subjects, as it tries to identify the programme learning outcome along with courses and unit learning outcome that define the specific knowledge skills. The college has PGDCA Program by self-finance and also is the centre of Pt. Sundarlal Sharma (Open) University C.G. Bilaspur.

16. Academic bank of credits (ABC):

Regarding the implementation of Academic Bank Credits, the institution has to wait for the academic council of Pt. Ravishankar Shukla University, Raipur to give a green signal. The pedagogical approach of the institution is students' centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the students learning outcome

17. Skill development:

The vision of the college is to promote Value-Based Quality Education. The college celebrates National festivals like Independence Day and Republic Day and observes various programmes

like World AIDS Day, Environment Day etc. The college organizes various skill development programmes such as coaching for competitive exams, Science exhibition, and sewing training. The college has signed MoU with the government agency SEDI (skill entrepreneurship development institute) by Ambuja Cement Foundation, where the students develop their skills. Mentoring students is practiced to enable students to explore future employment pathways after graduation. The College plans to run value added courses in order to reduce drop-out rate and increase the employability rate.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers both languages Hindi & English for teaching programmes in UG and PG courses. Preservation and promotion of languages is one of the targets of the college. Teaching is done in both the languages i.e. Hindi and English. Hindi Language is one of the compulsory subjects in all the UG courses. Hindi Literature is also there as one of the subjects in BA programme which students can opt as one out of three optional subjects. PG in Hindi Literature is also there. Janpadeeya Bhasha Sahitya (Chhattisgari) in M. A. Hindi 4th semester and Janpadeeya Bhasha evam Chhattisgari in B. A. 3 are there through which knowledge of Chhattidgari is imparted.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college prepares students to acquire positive attitude and other qualities which will lead to a successful life.

To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes for the students.

The college also makes an effort to understand that pursuit of knowledge is a lifelong process.

20.Distance education/online education:

The college will offer courses through ODL mode (Pt. Sundar Lal Sharma (Open) University C.G. Bilaspur) in due course of time.

Keeping in view the convenience of the students, the various technological tools were used by the faculty members especially during the pandemic period of Covid-19 breakout, apps like Google Classroom, Zoom, Google Meet, Teachmint App using videos served as teaching and learning aids. Group collaboration, interaction and assignment, revision as well as the assessments are some of the institutional efforts towards blended learning.

So in order to overcome the challenges, the following Quality (GER Parameters) can be adopted:

1. Participation in webinars and online workshops.
2. Responsiveness of college to quality-enhancing process.
3. Participation in External Quality Assurance-NAAC activities
4. Increasing the level of financial support to the college.
5. Increasing the level of financial assistance for faculty development.
6. Increasing the level of Research Assistance to the college.

Extended Profile

1.Programme

1.1	318
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3586
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2671
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	888
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		31
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		35
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		32
Total number of Classrooms and Seminar halls		
4.2		241
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		57
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to Ravishankar Shukla University Raipur (C.G.), the college follows curriculum provided by the university. The curriculum is carried out according to the university properly by concerning faculties. The college ensures effective curriculum

delivery by making consistent efforts. At the commencement of the academic year, the college prepares the academic calendar. The unit test, class test, pre-university examinations are conducted to evaluate the learning of students. All the teachers also prepare their individual teaching plan and teach accordingly. Daily diary for teaching is maintained by every teacher. Compliance of the curriculum is verified by the Principal by monitoring the daily diary of teachers every month. The slow learners are recognized and taught in the extra classes. The performance of the teachers is also reviewed through the feedback by the students. Teachers conduct practical, theoretical and oral examination time to time. Continuous internal evaluation (CIE) is done through assignments. Students' progress is monitored regularly through continuous internal evaluation, seminars, project work and unit test. ICT facilities are used by teachers to make the delivery of the curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gnapcollege.in/events_details.aspx?id=131

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the university and accordingly the academic calendar is prepared for the college. The academic calendar includes timely submission of admission forms, admission procedures. The conduction of classes, internal exams and assessments are done for semester and yearly classes. After that the internal marks are entered online on the university portal by subject teachers. All other co-curricular activities are scheduled according to the academic calendar such as the celebration of sports day, sports function, N.S.S. activities, Youth Red Cross activities and annual day celebration. It is uploaded on the college website and also displayed on the notice board. The academic calendar includes teaching learning schedules, various events to be organized, tentative dates for internal exams and evaluation. The schedule of practical exams, viva voce and theory examination is fixed by the university and is displayed on notice board and website for the students. The pre-university exams are also organized before the annual examination so that the

students should get better prepared for their final examinations. Regular staff meetings, meetings of various committees and their follow up are conducted by the principal to monitor the implementation of curriculum and overall progress of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gnapcollege.in/events_details.aspx?id=131

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability- B.A., B. Sc. B. Com. 1st year - Environmental Science

M. Sc. Chemistry 4th sem - Environmental and Applied Chemical Analysis

M. A. Economics 3rd sem- Environmental Economics

M. A. Political Science-Environment

B. A. Final Political Science- Environmentalism

The students of UG 1st year prepared a number of soak pits on their terrace or the terrace of some neighbour. Girls are given reservation in admission as per state government policy. Women awareness programmes like Sakhi One Stop Centre, Diet and Nutrition have been organized. Zudo training for girls was organized during the NSS camp. Women employees of the college are felicitated on International Women's Day.

B. A. I year Political Science: (i) Feminism, Nationalism

M. A. Political Science 1st sem - Women Rights and Gender Issues

The college enriches professional ethics and human values through various co-curricular activities blood donation camps, blood group diagnostic camps, AIDS awareness programme, fire-safety workshop, etc.

M. A. Political Science- Human Rights,

B. A. Final year Political Science- Human Rights

B. Com. 1st year - Business Communication

B. Com. 3rd Year Fundamentals of Entrepreneurship

M. A. English 1st & 2nd sem Communication Skills in English and Language Management

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

208

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://gnapgcollege.in/newsData/Report86.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gnapgcollege.in/newsData/Report86.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3586

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2771

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An Orientation Programme is organized for the students of first year/ semester at the beginning of every session. The first internal assessment gives a clear idea about slow and fast learners. Slow

learners are identified, and doubts are cleared. The continuous assessment gives the students a chance to judge their performance and improve accordingly. Students are encouraged to clear their doubts in the class and after the class. The learning experience of advanced learners is promoted by solving higher difficulty level questions. The Career Counselling Cell, Placement Cell, etc. guide students in matters related to academics and career. Lectures and workshops are organized for the students so that they learn to handle day to day stress while they study.

All the slow learners are asked to solve the past five year's university question papers. In an effort to enrich them academically, they are given extra assignments and additional notes. They are promoted to give seminars and presentations and to participate in quiz competitions, group discussions, posters and model presentation. They are encouraged to explore contents available on the website related to curriculum via well equipped computer lab.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3586	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has made provision in the structure of all programmes to give students experiential and participative learning experiences. Student's centric method is adopted by the departments to provide experiential and participative learning experiences. Lab practical classes are there in Science departments & in departments of Geography & Home Science. Surveys are conducted in various

departments like social surveys by Sociology department, market survey by the department of Commerce, field survey by the departments of Geography and Economics. Presentation of survey / project report is done by students in the department of Commerce, Geography and Chemistry. Department of Sociology encourages students for fieldwork in slums. Participation of students is there in departmental seminars. The students are assigned tasks that inculcate in them problem solving skills. The students are trained to become capable, competent and accomplished individuals. Some participatory learning techniques are adapted such as games, discussion, brainstorming and information collection according to the level of learners to provide students with an opportunity to gain professional values, knowledge and skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://gnapgcollege.in/newsData/Report82.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus is enabled with high-speed Wi-Fi connection. The faculties use various ICT enabled tools to enhance the quality of teaching-learning like - Google Classroom is used to manage and post course related information, learning materials, quiz, lab submission, assignment, tests etc. Online drawing tools like concept maps are used to perform student-centric activities. The PPTs are enabled with animation to increase the effectiveness of the teaching-learning process. Online learning environment is designed to train students for open problem-solving activities. Lab Manual is mailed to the students well in advance to help perform the experiment. The college has 2 ICT enabled classrooms that the teachers use sparingly to teach the students. Quizzes are regularly conducted to increase the general knowledge/ subject knowledge of the students by all departments. Virtual teaching platform such as Teach Mint app and Google Meet app are used by all faculty members. To make the teaching-learning more effective, the teachers use facilities of various online tools such as share screen, class recording, whiteboard and online attendance. The recorded classes are displayed on YouTube channel also to help more and more students to learn effectively.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

186

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is done through unit tests, quarterly test, half yearly test and prefinal exams for all the classes in accordance with the university academic calendar. To maintain transparency in this process, test copies are shown to the students after evaluation. If the students are not satisfied with their internal assessment marks, they are at liberty to contact the professor concerned and then the head of the department. In case the students are still not satisfied, they can approach the Principal and get their grievances resolved. The same procedure of internal assessment is adopted for all post graduate classes as per the university guidelines. The practical classes for all practical subjects are conducted as per their allotted timetable. The practical copies are duly checked by the teachers concerned. The marks scored in practical examination are helpful to the students in obtaining good results in the final exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Various internal examinations are held throughout the semester. Some of them are- unit-tests, assignments, lab continuous evaluations, project evaluations, etc. Internal Assessments (Test 1 and Test 2) are conducted immediately after the unit test. At the end of the semester, the average marks of both unit tests are calculated. If any discrepancy is reported by the students, it is resolved by the faculty immediately. Lab experiments- The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted. The lab submissions are taken in LMS, e.g. Google classroom, and the marks given by the faculty are available to the students immediately, this providing a transparent way for students to reflect on their strengths and areas of improvements. Project evaluation- In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties. The rubric is designed for these two presentations having criteria- quality of problem formulation, literature analysis, presentation, team work, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. Learning outcomes of the Programs and Courses are discussed with students at the end of each topic leading to its applications. The learning outcomes are stated in the website that clearly describes the knowledge skills and competency expected from the students to acquire as a result of completing their programme of

study. Soft copy of curriculum and learning outcomes of Programs and Courses are also uploaded to the Institution's website for reference. The programme outcomes, programme specific outcomes and course outcomes are incorporated into the curriculum. The importance of the learning outcomes is communicated to the teachers in IQAC Meeting and other meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gnapgcollege.in/Academics.aspx?pname=Course%20Offered
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Pt. Ravishankar Shukla University, Raipur (C.G.). The college follows the curriculum designed by the affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution. The institute followed the Academic Calendar of our affiliated university. All the subject teachers maintained Academic Diary in every academic year. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results. Placement committee took the review of the Students' Progression to Higher Studies and their Placement. Self Study Report of GOVERNMENT G.N.A.P.G. COLLEGE Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance. The Program outcomes of Bachelor of Science are as follows: The students understood the fundamentals of science education. The students' knowledge in all basic sciences is enriched. PO3: Interdisciplinary approach amongst students has been developed. Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gnapgcollege.in/Academics.aspx?pname=Course%20Offered

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1170

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gnapgcollege.in/newsData/Report83.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2 Innovation Ecosystem

3.2.1 The institution provides a healthy atmosphere, infrastructure, resources for the enhancement of the capacity and competence of students and teachers in research and innovative activities. Various activities are conducted to nurture and nourish budding minds. All innovative and extension activities are student-centric. In the institution, NSS unit, Youth Red Cross Committee, Red Ribbon Club, Eco Club organize a number of activities throughout the year which create awareness among the students to be eco-friendly. The NSS unit conducts various activities in innovative ways such as plantation, SWACHH BHARAT ABHIYAN, awareness programmes about campus cleaning. The committees framed in the college constantly strive towards a conducive ecosystem for innovative ideas. Every Saturday a cleanliness drive is organized by the volunteers of NSS under the motto "clean campus, green campus." In the year 2021 our institution has been awarded with district green champion award by MGNCRE Govt. of India. The use of plastic wrappers is completely banned in the college premises. A pit has been created in the college for the collection of litter and then it is managed in the proper manner. Green audit and energy audit are conducted every year. These steps create an ecosystem for innovations and initiatives for the creation and transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.4 Extension Activities

3.4.1 The college takes various initiatives to improve the quality of life standards of the people of the surrounding area. The college appeals to all the students to be a part of various social issues and thought parallel activities on various platforms. These steps are taken with the help of various Clubs and committees in the college which include Youth Red Cross Committee, NSS, Eco Club, Red Ribbon Club etc. Life skills programmes such as First Aid Training Programme, AIDS awareness programme, Women's Day Celebration are organized. A webinar on "Holistic Health of Women" was organized on 8th March 2022 by Youth Red Cross Committee of the college. Various departments organize extension lectures by experts on different topics. The spirit of national integrity is instilled by organising national festivals' celebrations, socially relevant events and birthdays of illustrious personalities. Educational excursions to the places of national heritage are also organized. The college makes available the physical infrastructure to carry out different social needs such as community welfare programmes for the social development such as natural resources.

File Description	Documents
Paste link for additional information	http://gnapcollege.in/events_details.aspx?id=131
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

519

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In Bhatapara area only our Institution has such a big infrastructure. Govt G.N.A.P.G. college Bhatapara has 450 seater auditorium, one seminar hall with wifi internet connection, one sports complex, one career counselling cell, three girls common room, one girls hostel building, 107 computers for students, open access wifi for students, 28 class rooms, 5 ICT rooms , 9 practical rooms (well equipped

Laboratories) and 3 rooms with wifi (Internet connected), Youth Red Cross Room(First aid room),and NSS room.

The library building of the college is also equipped with internet facility. At present, free wifi connection is provided to students and they can connect it with their phones easily its. These facilities are very beneficial for culminating the future of the students as well as all round development of their personality.

There is a fully equipped seminar hall with a seating capacity of 50 prams with excellent microphones and sound system. Seminars are organized from time to time in our college, so thestudents get a platform to express themselves withoutany hesitation.108 computers are availablein our college which help in making teaching and learning moreeffective.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapgcollege.in/Facilities.aspx?pname=Infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. G.N.A. P.G. College Bhatapara(C.G.) that our college has a sports hall meantfor indoor games as well as yoga which spreads over an area of 17.9 x 15.10 meter. =270.29 sq. meter . There is a playground, extended in an area of 6990 sq. mtr. There is also a well maintained basketball court.

The college has thefacility for both indoor and outdoor games such as-cricket, basketball, football, carom, chess, badminton, volleyball, hockey, kabaddi mat, judo mat, kho-kho, etc.

For the development of overall personality and health, we have the adequate facility of gymnasium in room no. 36which is extended in an area of 7.3 m x 12 m. = 87.6 sq. mtr.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapgcollege.in/Facility/64_4.33.48%20PM%20(1).jpeg

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapgcollege.in/Facilities.aspx?pname=Infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

103

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of our college is integrated knowledge resource center in an area of 300 sq. m. It has more than 14000 books and more than 4000 reference books for PG courses. The daily periodicals include 4 newspapers in Hindi and 01 in English. It has access to more than 6000 full text e-journals and 97000 e-books through INFLIBNET. Our library building is centrally located and maintains the right atmosphere for learning. The library building has facility for the individual as well as group studies. It has various magazines and newspapers for general reading. Library holdings also include dissertations, doctoral thesis. The library is also equipped with campus-wide LAN. Our library has the adequate number of terminals to facilitate searching e-resources for other academic work through N-LIST. Provision has also been made to allow downloading and printing of study material from these resources. Proper system of feedback from users is there to improve library services included in the students' feedback form. CCTV cameras have been installed in the library. Reprographic facilities are available in the library. New books are displayed for the students. There is a link provided to the students for safety point of view <http://gnapcollege.in/Facilities.aspx?pname>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gnapcollege.in/Facilities.aspx?pname=Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2353

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Use of technology is an integral part of teaching-learning process. Govt. G.N.A.P.G. College, Bhatapara has 107 desktops and 2 laptops. All the computers are connected with LAN. We have open access wifi connection with 50 mp speed. Students are provided with ample opportunity to work on open source solution with high speed internet connection in office, library and PGDCA lab, computers are upgraded from time to time with new configuration. Budgetary allocation is also earmarked for the promotion of ICT facilities.

This high speed internet proved very helpful when during covid-19 outbreak, the professors downloaded teaching material from various websites and shared with their students' whatsapp groups along with uploading their own video lectures. The wifi facility helped tremendously in online teaching. Our IT infrastructures include - IT server management, Virtualization, IT security and database management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapcollege.in/Facility/4_8.40.08%20PM.jpeg

4.3.2 - Number of Computers

107

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

241

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are seven laboratories in the college viz Home Science lab, Geography lab, Physics lab, Chemistry lab, Zoology lab, Botany lab and Biotechnology lab. Laboratory policy forms the core in the working of the institution. For the safety and maintenance of the instruments and types of equipment in the laboratories, a committee is formed which takes care of all these things. Availability of safety showers, eyewash stations, and fire extinguishers in the labs help to assure protective measures to minimize the casualties. 2. General instructions are given to students regarding safe and secure usage while in the laboratory.

Library

For overall smooth functioning of the library, it is divided into five main sections and each section has its unique identity. It has defined standard procedures.

Sports

Sports committee is formed in the beginning of every session to look after the maintenance of the sports ground and sports equipments. For the maintenance of sports facilities, there is an expert sports officer and a groundman.

Computers

The PGDCA lab of the college is equipped with high end servers with multi-processor systems. The lab is managed by the computer teacher, lab assistant and computer operators. A yearly budget is allocated for the maintenance of computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2601

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

144

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

144

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

432

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council is very active in our institution. The students work and motivate other students to take part in different activities conducted by the institution. They also participate in the extension

activities conducted by the NSS Unit, Red Cross unit, Eco Club, Red Ribbon Club etc. On every Saturday, volunteers of NSS actively contribute in the cleanliness drive. Students also attend specific days celebrations, birthdates of great personalities.

Student council members are also involved in several department level committees.

NSS - National service schemes one of the active units of our institution that develops the interpersonal skills of the students.

The institute play a vital role to encourage the student to participate in service activities like awareness towards covid-19 blood donation camp. A number of students donate blood voluntarily in the blood donation camp organized every year in the college.

Students are actively engaged in skill development programmes, Spoken English Classes. They also take part in various awareness rallies and programmes. They stand distinctive in cultural and sport activities. The students have won many awards and laurels in the field of sports. Thus the students are involved in all activities in such a way that their future may culminate in a better way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. The aim of the association is to maintain the connection between the institution and alumni. Hence, we intend to commemorate the connection between the institution's past and present students. A formal meeting is held in the college every year and many distinguished honorable ladies and gentlemen associated with the college are invited in the meeting.

The alumni have been actively engaged with various academic activities like seminars, webinars and relevant local and global issues of concern like environmental conservation, gender issues and social welfare activities.

The alumni generously contributed in the form of cash and resources in the year 2021-22. One water cooler in the college was donated by an alumni viz Shri Narendra Sharma who is also Ex MLA of Bhatapara. The high mask light was also donated by one alumni of the institution viz Shri Shivratan Sharma who is present MLA of Bhatapara. Alumni association puts excellence at the forefront for the benefit of the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: - The vision of our college is to produce students, excelled in education, leaders in their chosen

professions, valued members of their communities, and responsible citizens of the world. The college aims

at enhancing capacity, leadership and research thinking with social and ethical values.

Mission: -

To provide quality education to the students.

To spread the knowledge valuable for students in various dimensions.

To provide education based on moral values.

To guide the students for their career orientation.

To provide field and training knowledge for skill and personality development.

To equip the students to cope with the latest requirements, through innovative techniques and

practices.

In order to achieve the 'Vision & Mission', the governance of the institution is in tune with it and the ultimate focus is on all-round development of the students. The college follows the guidelines from UGC, Department of Higher Education and the affiliating university. Teachers are the conveners and members of

various committees instituted for the smooth functioning of the college. Just after the admission of the new students an induction program is organized to orient them towards learning atmosphere & make them aware of the facilities/resources available in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are routine practices for the compliance of any task to be achieved in the institution. Though the decision making power is delegated to the Principal yet various committees are formed to facilitate and maintain the efficiency to implement the developmental strategies. They are Admission Committee, Grievance Redressal Committee, Cultural Committee, Anti Ragging Committee, Disiplinary Committee, Academic Audit Committee, Library Committee etc. The college allows delegation, decentralization and empowerment policies by entrusting the responsibilities to the teaching and non teaching staff. Decisions taken by these various committees are deliberated at the level of Principal's office.

The faculty members are involved in multiple activities including admission, teaching, research, training and consultancy. The college has a well defined set of governance policies which are communicated to all the students also at the time of admission as well as in the induction programme conducted just after the admission of the new students. All the committees work well in accordance with the students and in some committees, student representatives are also included.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PLAN OF ACTION

ACHIEVEMENT

1. Academic calendar execution must be monitored and followed by all the HODs of all the departments.

In accordance with the academic calendar of affiliating university, the college also prepared its annual calendar and all activities were held accordingly.

2. For curricular and co-curricular activities different

committees should be formed and a copy of the same must be provided to IQAC.

Committees were constituted at the beginning of session.

3. Teaching time table should be prepared according to the University syllabus,

Teaching time table and the daily diary are maintained by the teachers.

4. Students should be informed about the rules and regulations and consequences of ragging, and disciplinary action in the beginning of the session .

Rules and regulations are displayed in the college signboard and notice boards. The same is also given in the college broacher.

5. New course books, reference books, competitive books, journals and magazines should be subscribed

Books of apx. 2 lakhs are purchased every year with JAN-BHAGIDARI fund.

6.Youth Red-cross Committee should organize health Awareness programs.

Youth Red Cross Committee organized following programmes-

1.Plantationprogramme.

2. FirstAidtraining programme.

3.AIDS awareness programme

4. Webinar on Holistic Health.

5.COVID-19 vaccination camp for those aged 15-18.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government. G.N.A P.G. College, Bhatapara (C.G.) is a government institution under 'The Department of Higher Education', Govt. of Chhattisgarh for providing higher education to the students of the area in and around Bhatapara. The Principal is the immediate academic as well as administrative head of the institution, who works in coordination with the local governing body 'The Jan-Bhagidari Samiti'.

The administrative setup i.e.appointment of staff & their service rules is decided by the controlling authority i.e. Department of Higher Education, Govt. of Chhattisgarh. Hence the institution efficiently functions as per the policies and procedures laid down by the government from time to time. Apart from the routine administrative setup, a number of committees/cells/extension programs are set up at the level of the institution to ensure all round development of the students. The academic & administrative

setup of the institution may be understood by the overview of its organogram.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for employees are as per the norms of the government of Chhattisgarh. For the employees of Old Pension System, the provision of GPF and Family Pension System is retained. For the new recruits (after Year 2004) New Pension System the contribution of employees (10%) is deducted from the salary. An equal amount is contributed by the government as employer's contribution which is also added to the CPS/NPS account of employees for their safe future. Likewise, all employees are covered under Group Insurance Scheme as a protective measure.

All employees are also eligible for gratuity. Provision of exgratia amount is also available for the employees in case of demise. Grace appointment is also given to the relatives of a working person who

dies during his or her service. Mediclaim and EL encashment is also available for all service persons.

Maternity leave of 6 months during pregnancy or within 6 months of delivery and also a child care leave of total 720 days for child care is givento the female employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As a part of the Performance Appraisal System, all regular teaching & non-teaching staff are required to submit a self-appraisal report at the end of each session. The teaching staff are also required to submit an additional report called PBAS (Performance Based Appraisal System), which comprises of minimum/maximum marks for various activities performed by him/her during the academic session.

As per the rule, the self-appraisal submitted by an employee is perused by the Principal of the institution, who marks his/her comments like excellent/very good/good/poor based upon the performance of the employee. Thereafter it is sent to higher authorities for further marking. The salient features of PBAS are as follows: (Teaching Staff)

a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the PBAS.

B) The PBAS proforma filled by the faculty member is checked and verified by the Committee formed for this purpose.

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.

The assessment is done based on the cumulative grade by the Reporting Officer/HoD which is then forwarded to higher education by the forwarding officer.

On satisfactory performance, all employees are granted promotions and financial upgradation under this Scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.

Auditing is an important part of the functioning of an Institution. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state government, RUSA and UGC is audited by the Internal audit and the Financial audit. Audit of accounts of college is also conducted by the External Audit teams from time to time. The audit team does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government and UGC. Our college has established a mechanism to

ensure regular internal and external audits. For internal audits, a four-member committee has been constituted, which conducts annual internal audits of institutional accounts, bills and vouchers. In case of discrepancy or objection, the matter is brought to the awareness of the accountant and principal.

For external audits, our college has a tie up with a chartered accountant firm. All financial documents have been audited by this firm as per the government rules. Whenever needed grants and funds received by various governmental bodies have been audited by an external audit Committee, which is appointed by the commissioner of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the optimal use of resources periodical meetings are organized. In meeting, staff members share their ideas about using of resources. In the process of exchanging of ideas, other people adopt new practice and make effective utilization of resources.

For the mobilization of funds received, proper announcement has been made to the HODS to make proposal for improvement. So by the proper

communication and distribution of funds, our college ensures the optimal utilization. The institution has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds-The student tuition fee is the major source of income for the institution. Alumni contribute to the institution by donation for the purchase of items like water coolers, wall clocks, etc.

Utilization of Funds -Committee has been constituted to monitor the optimum utilization of funds. The purchase committee seeks quotations from vendors for purchase of utilities. The quotations are scrutinized by purchase committee before final decision is made based on parameters like pricing, quality, terms of service, .

Optimal utilization of resources -The college aims at promoting development, consultancy and such other activities. The optimal utilization is ensured through encouraging innovative teaching-learning practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. IQAC creates an action plan for the year ahead.. The institution has a sufficient number of committees/cells which contribute to the quantitative and qualitative improvements in the college. IQAC conducts academic audit(internal) of all departments to review the academic achievements of faculty members & departments. It also collects and analyses feedback from the students, parents. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Following are the example of two practices implemented as quality enhancement measures:

1. **Review System** : The college reviews its teaching-learning process and learning outcomes at periodic intervals through IQAC. HODs also convey the informal classroom feedback apart from the regular

feedback to review .The feedbacks are discussed in the IQAC meeting which helps to take further steps..

2. Advance Action Planning: In chalking out the action plan, all HODs, convener/ programme coordinator of all committees are invited in the meeting of IQAC. Upon the initiative of the institution. The IQAC led efforts to the successful implementation of modern technology through ICT and contributed to an enhanced quality of teaching learning experice.

File Description	Documents
Paste link for additional information	http://gnapcollege.in/IQAC.aspx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process regularly. Academic audit committee monitors the execution of time table, regular teaching in classrooms, teaching diaries and it properly conducts the teaching system in college.

The function of academic audit is to evaluate teaching facilities inthe premises and methods of teaching used by the faculty members. At the very beginning of the session, staff council meeting is organized by the Principal. In the meeting facultymembersdiscuss issues related to the teaching-learning process and suggest innovative approaches for the improvement of the teaching and teaching methods.

Some of the important suggestions of the committee implemented by the college administration are -

Emphasis on projector-based teaching, learning by extension activities are the suggestions discussed in the meeting of IQAC, thereafter the principal and the college administration pursue these suggestions through various resources like RUSA, JANBHAGIDARI SAMITI,Self-finance committee, UGC, etc.

Feedback from students, alumni and parents is taken,analyzed and the

outcome is discussed by IQAC coordinator with the Principal for further actions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institute is a college with majority of girls students and we aim to groom our students to be self dependent ,self reliant, continuous learner, socially responsible& sensitive to gender issues with zero tolerance towards sexual harassment ,women safety and security and environmental consciousness .

College efforts to promote education with special emphasis on gender sensitivity to maintain gender balance among the faculty members.

most of the departments are headed by women faculties.

female teaching staff is more in number than male teachers .

Every year Women's Day is celebrated and inspire women personalities are invited to share their life experiences.

A complaint box has been installed in the premises and formal bodies like women harassment cell, redressal committee, students grievance cell and anti ragging /discipline committee are there to ensure grievance redressal of students .

The College organize groups of gender equity and sensitivity activities held or women entrepreneurship workshop as sewing classes by NSS ,baking classes by home science department ,home product making by chemistry department, medical checkup for students by NSS, seminar lecture on legal rights ,women rights , career guidance by NSS and free of cost coaching, for competitive exams by Sociology Department .

File Description	Documents
Annual gender sensitization action plan	Extension Lecturers on gender sensitization by the institute
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Our institute facilities provided for women in terms of: a. Safety and security (CCVT Camera) b. Counseling c. Common Rooms (Yes) d. Day care center for young children (Yes) e. Sanitary napkin vending machine, sewing classes.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The biodegradable waste collected from the college is taken and deposited in a specially managed waste disposal system, named Thumbur muzhi, thus converting it to fertilizer. The liquid waste is collected in a tank behind the Chemistry department. E waste is stored in a room and auctioned as per government norms seasonally. Special care is taken to process the waste in a scientific manner. The students are requested to deposit the degradable and non degradable waste in seperate bins and and they are processed on an monthly basis. The waste collected is processed with the help of Muncipal corporation by making a monthly payment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college accommodates students from all the sections of the society, which have student representation in the campus. Our college is always at the fore front of its cultural pluralities in its own indigenous ways in embracing the various streams of cultural expressions. Thus, this space prepares an environment of sharing and cooperation. Various festivals of all the communities are celebrated generally in the campus by the staff and students. The college takes a very lenient and promoting step towards all these cultural functions.

A new basketball ground is now a part of the college. As basketball is the life blood of sports, the sports department in association with the students' union conducts basketball match where the spectator part comprises the large number of girl students in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has conducted various programmes to inculcate the spirit of the constitution on special days like Independence and Republic day. The NSS unit have organised programmes like extempore and

various types of drawing competitions, online and offline. In addition to this the college has an Eco-club which is very particular in inculcating positive values among the wards. The list of programmes are furnished below. As a part of Gandhi Jayanthi, NSS also conducted online essay competition. In order to boost the sense of social responsibility, on the 1st December 2020, the World AIDS Day, a poster making competition was organised. On 5th December 2020, an essay writing competition on Indian Constitution was held. Republic Day Celebration was organised on 26th January 2021. An Anticorruption awareness Webinar was held on 28th January 2021. NSS volunteers took an anti- Dowry pledge on independence day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The syllabus of many courses provided by the institute includes human values and responsibilities as a citizen. Political Sc., Economics, Sociology etc.
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college used to celebrate all the commomorative days with pomp and splendour. Various committees of the college used to organise programmes. The list of programmes are attached herewith.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Viewing the cut throat competition of the present scenario, Govt. G.N.A. P.G. College Bhatapara is organizing free coaching classes for competitive exams like UPSC, CGPSC, VYAPAM, RAILWAY etc. in collaboration with Patel Tutorial, Bilaspur. Mr Santosh Banjare, Assistant Professor and Head Department of Sociology is the coordinator and shri V.K. Sahu, Compititive Exam Expert and Himanshu Verma, Chief Executive Officer also provide their expert services. As per the syllabus of the competitive exams, classes are being taken by the other subject expert of college also. At present 206 students are being benefited with this scheme.

Best Practice -2

Green Championship awards - A scheme of MGNCRE- moe GOI - Announcement of district green Championship awards- Swachata Action Plan registration is opened for all colleges . Our college went through all the procedures of filing information through the Google forms activated by MGCNRE, and we are delighted to share that our institution is awarded as District Green Champion 2021- 22 for our exemplary work.

File Description	Documents
Best practices in the Institutional website	http://gnapgcollege.in/newsData/Report84.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The only college of Bhatapara having Science, Arts and commerce streams at UG level and PG's in 8 subjects as well as PGDCA. A number of indoor and outdoor games and sports events are organised and hosted by the college throughout the year. Students have won many awards and laurels in sports activities. Online free payment is possible only in our college. The students of PG department secure position in the merit list of University. To foster the scientific temper, a Science exhibition is organised. The college has been given the award of clean and green campus by MGNCRE- moe GOI in the year 2021- 22 The college organizes free coaching classes for competitive exams. Spoken English classes are organized every year by the department of English. 03 Covid-19 vaccination camps have been organized in the college and during the first and second waves of a covid-19 outbreak, masks, sanitizer, and food has been distributed. Our college organizes blood donation camp every year. Value-added course in computer is being run to increase the employability quotient of the students. The rare facilities like gymnasium, auditorium and girls hostel are there in our college. Life skills like traffic safety training, stress management training, fire safety training, etc are provided in our college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to Ravishankar Shukla University Raipur (C.G.), the college follows curriculum provided by the university. The curriculum is carried out according to the university properly by concerning faculties. The college ensures effective curriculum delivery by making consistent efforts. At the commencement of the academic year, the college prepares the academic calendar. The unit test, class test, pre-university examinations are conducted to evaluate the learning of students. All the teachers also prepare their individual teaching plan and teach accordingly. Daily diary for teaching is maintained by every teacher. Compliance of the curriculum is verified by the Principal by monitoring the daily diary of teachers every month. The slow learners are recognized and taught in the extra classes. The performance of the teachers is also reviewed through the feedback by the students. Teachers conduct practical, theoretical and oral examination time to time. Continuous internal evaluation (CIE) is done through assignments. Students' progress is monitored regularly through continuous internal evaluation, seminars, project work and unit test. ICT facilities are used by teachers to make the delivery of the curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gnapgcollege.in/events_details.aspx?eid=131

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the university and accordingly the academic calendar is prepared for the college. The academic calendar includes timely submission of admission forms, admission procedures. The conduction of classes,

internal exams and assessments are done for semester and yearly classes. After that the internal marks are entered online on the university portal by subject teachers. All other co-curricular activities are scheduled according to the academic calendar such as the celebration of sports day, sports function, N.S.S. activities, Youth Red Cross activities and annual day celebration. It is uploaded on the college website and also displayed on the notice board. The academic calendar includes teaching learning schedules, various events to be organized, tentative dates for internal exams and evaluation. The schedule of practical exams, viva voce and theory examination is fixed by the university and is displayed on notice board and website for the students. The pre-university exams are also organized before the annual examination so that the students would get better prepared for their final examinations. Regular staff meetings, meetings of various committees and their follow up are conducted by the principal to monitor the implementation of curriculum and overall progress of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gnapcollege.in/events_details.aspx?eid=131

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
7	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability- B.A., B. Sc. B. Com. 1st year - Environmental Science

M. Sc. Chemistry 4th sem - Environmental and Applied Chemical Analysis

M. A. Economics 3rd sem- Environmental Economics

M. A. Political Science-Environment

B. A. Final Political Science- Environmentalism

The students of UG 1st year prepared a number of soak pits on their terrace or the terrace of some neighbour. Girls are given reservation in admission as per state government policy. Women awareness programmes like Sakhi One Stop Centre, Diet and Nutrition have been organized. Zudo training for girls was organized during the NSS camp. Women employees of the college are felicitated on International Women's Day.

B. A. I year Political Science: (i) Feminism, Nationalism

M. A. Political Science 1st sem - Women Rights and Gender Issues

The college enriches professional ethics and human values through various co-curricular activities blood donation camps, blood group diagnostic camps, AIDS awareness programme, fire-safety workshop, etc.

M. A. Political Science- Human Rights,

B. A. Final year Political Science- Human Rights

B. Com. 1st year - Business Communication

B. Com. 3rd Year Fundamentals of Entrepreneurship

M. A. English 1st & 2nd sem Communication Skills in English and Language Management

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

208

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	http://gnapgcollege.in/newsData/Report86.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gnapgcollege.in/newsData/Report86.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
3586	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

2771	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>An Orientation Programme is organized for the students of first year/ semester at the beginning of every session. The first internal assessment gives a clear idea about slow and fast learners. Slow learners are identified, and doubts are cleared. The continuous assessment gives the students a chance to judge their performance and improve accordingly. Students are encouraged to clear their doubts in the class and after the class. The learning experience of advanced learners is promoted by solving higher difficulty level questions. The Career Counselling Cell, Placement Cell, etc. guide students in matters related to academics and career. Lectures and workshops are organized for the students so that they learn to handle day to day stress while they study.</p> <p>All the slow learners are asked to solve the past five year's university question papers. In an effort to enrich them academically, they are given extra assignments and additional notes. They are promoted to give seminars and presentations and to participate in quiz competitions, group discussions, posters and model presentation. They are encouraged to explore contents available on the website related to curriculum via well equipped computer lab.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	

Number of Students	Number of Teachers
3586	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has made provision in the structure of all programmes to give students experiential and participative learning experiences. Student's centric method is adopted by the departments to provide experiential and participative learning experiences. Lab practical classes are there in Science departments & in departments of Geography & Home Science. Surveys are conducted in various departments likesocial surveys by Sociologydepartment,market survey by the department of Commerce, field survey bythe departments of Geographyand Economics. Presentation of survey / project report is done by students in the department of Commerce, Geography and Chemistry.Department of Sociology encourages students for fieldwork in slums. Participation of students is there in departmental seminars. Thestudents are assigned tasks that inculcatein them problem solving skills.The students aretrained to becomecapable, competent and accomplished individuals. Some participatory learning techniques are adaptedsuch as games, discussion, brainstormingand information collection according to the level of learners to providestudents with an opportunity to gain professional values, knowledge and skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://gnapgcollege.in/newsData/Report82.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus is enabled with high-speed Wi-Fi connection. The facultiesuse various ICT enabled tools to enhance the quality of

teaching-learning like - Google Classroom is used to manage and post course related information, learning materials, quiz, lab submission, assignment, tests etc. Online drawing tools like concept maps are used to perform student-centric activities. The PPTs are enabled with animation to increase the effectiveness of the teaching-learning process. Online learning environment is designed to train students for open problem-solving activities. Lab Manual is mailed to the students well in advance to help perform the experiment. The college has 2 ICT enabled classrooms that the teachers use sparingly to teach the students. Quizzes are regularly conducted to increase the general knowledge/ subject knowledge of the students by all departments. Virtual teaching platform such as Teach Mint app and Google Meet app are used by all faculty members. To make the teaching-learning more effective, the teachers use facilities of various online tools such as share screen, class recording, whiteboard and online attendance. The recorded classes are displayed on YouTube channel also to help more and more students to learn effectively.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
10	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
186	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and	

mode. Write description within 200 words.

The internal assessment is done through unit tests, quarterly test, half yearly test and prefinal exams for all the classes in accordance with the university academic calendar. To maintain transparency in this process, test copies are shown to the students after evaluation. If the students are not satisfied with their internal assessment marks, they are at liberty to contact the professor concerned and then the head of the department. In case the students are still not satisfied, they can approach the Principal and get their grievances resolved. The same procedure of internal assessment is adopted for all post graduate classes as per the university guidelines. The practical classes for all practical subjects are conducted as per their allotted timetable. The practical copies are duly checked by the teachers concerned. The marks scored in practical examination are helpful to the students in obtaining good results in the final exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Various internal examinations are held throughout the semester. Some of them are- unit-tests, assignments, lab continuous evaluations, project evaluations, etc. Internal Assessments (Test 1 and Test 2) are conducted immediately after the unit test. At the end of the semester, the average marks of both unit tests are calculated. If any discrepancy is reported by the students, it is resolved by the faculty immediately. Lab experiments- The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted. The lab submissions are taken in LMS, e.g. Google classroom, and the marks given by the faculty are available to the students immediately, this providing a transparent way for students to reflect on their strengths and areas of improvements. Project evaluation- In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties. The rubric is designed for these two presentations having criteria- quality of problem

formulation, literature analysis, presentation, team work, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. Learning outcomes of the Programs and Courses are discussed with students at the end of each topic leading to its applications. The learning outcomes are stated in the website that clearly describes the knowledge skills and competency expected from the students to acquire as a result of completing their programme of study. Soft copy of curriculum and learning outcomes of Programs and Courses are also uploaded to the Institution's website for reference. The programme outcomes, programme specific outcomes and course outcomes are incorporated into the curriculum. The importance of the learning outcomes is communicated to the teachers in IQAC Meeting and other meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gnapcollege.in/Academics.aspx?pname=Course%20Offered
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Pt. Ravishankar Shukla University, Raipur (C.G.). The college follows the curriculum designed by the affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution. The institute followed the Academic Calendar of our affiliated university. All the subject teachers maintained Academic Diary in every academic year. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results. Placement

committee took the review of the Students' Progression to Higher Studies and their Placement. Self Study Report of GOVERNMENT G.N.A.P.G. COLLEGE Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance. The Program outcomes of Bachelor of Science are as follows: The students understood the fundamentals of science education. The students' knowledge in all basic sciences is enriched. PO3: Interdisciplinary approach amongst students has been developed. Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gnapgcollege.in/Academics.aspx?pname=Course%20Offered

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1170

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gnapgcollege.in/newsData/Report83.pdf>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
1	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
NIL	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2 Innovation Ecosystem

3.2.1 The institution provides a healthy atmosphere, infrastructure, resources for the enhancement of the capacity and competence of students and teachers in research and innovative activities. Various activities are conducted to nurture and nourish budding minds. All innovative and extension activities are student-centric. In the institution, NSS unit, Youth Red Cross Committee, Red Ribbon Club, Eco Club organize a number of activities throughout the year which create awareness among the students to be eco-friendly. The NSS unit conducts various activities in innovative ways such as plantation, SWACHH BHARAT ABHIYAN, awareness programmes about campus cleaning. The committees framed in the college constantly strive towards a conducive ecosystem for innovative ideas. Every Saturday a cleanliness drive is organized by the volunteers of NSS under the motto "clean campus, green campus." In the year 2021 our institution has been awarded with district green champion award by MGNCRE Govt. of India. The use of plastic wrappers is completely banned in the college premises. A pit has been created in the college for the collection of litter and then it is managed in the proper manner. Green audit and energy audit are conducted every year. These steps create an ecosystem for innovations and initiatives for the creation and transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.4 Extension Activities

3.4.1 The college takes various initiatives to improve the quality of life standards of the people of the surrounding area. The college appeals to all the students to be a part of various social issues and thought parallel activities on various platforms. These steps are taken with the help of various Clubs and committees in the college which include Youth Red Cross Committee, NSS, Eco Club, Red Ribbon Club etc. Life skills programmes such as First Aid Training Programme, AIDS awareness programme, Women's Day Celebration are organized. A webinar on "Holistic Health of Women" was organized on 8th March 2022 by Youth Red Cross Committee of the college. Various departments organize extension lectures by experts on different topics. The spirit of national integrity is instilled by organising national festivals' celebrations, socially relevant events and birthdays of illustrious personalities. Educational excursions to the places

of national heritage are also organized, The college makes available the physical infrastructure to carry out different social needs such as community welfare programmes for the social development such as natural resources.

File Description	Documents
Paste link for additional information	http://gnapcollege.in/events_details.aspx?eid=131
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

519

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In Bhatapara area only our Institution has such a big infrastructure. Govt G.N.A.P.G. college Bhatapara has 450 seater auditorium, one seminar hall with wifi internet connection, one sports complex, one career counselling cell, three girls common room, one girls hostel building, 107 computers for students, open access wifi for students, 28 class rooms, 5 ICT rooms , 9 practical rooms (well equipped Laboratories) and 3 rooms with wifi (Internet connected), Youth Red Cross Room(First aid room),and NSS room.

The library building of the college is also equipped with internet facility. At present, free wifi connection is provided to students and they can connect it with their phones easily its. These facilities are very beneficial for culminating the future of the students as well as all round development of their personality.

There is a fully equipped seminar hall with a seating capacity of 50 prams with excellent microphones and sound system. Seminars are organized from time to time in our college, so the students get a platform to express themselves without any hesitation.108

computers are available in our college which help in making teaching and learning more effective.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapgcollege.in/Facilities.aspx?pname=Infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. G.N.A. P.G. College Bhatapara(C.G.) that our college has a sports hall meant for indoor games as well as yoga which spreads over an area of 17.9 x 15.10 meter. =270.29 sq. meter . There is a playground, extended in an area of 6990 sq. mtr. There is also a well maintained basketball court.

The college has the facility for both indoor and outdoor games such as-cricket, basketball, football, carom, chess, badminton, volleyball, hockey, kabaddi mat, judo mat, kho-kho, etc.

For the development of overall personality and health, we have the adequate facility of gymnasium in room no. 36 which is extended in an area of 7.3 m x 12 m. = 87.6 sq. mtr.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapgcollege.in/Facility/64_4.33.48%20PM%20(1).jpeg

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapcollege.in/Facilities.aspx?name=Infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

103

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of our college is integrated knowledge resource center in an area of 300 sq. m. It has more than 14000 books and more than 4000 reference books for PG courses. The daily periodicals include 4 newspapers in Hindi and 01 in English. It has access to more than 6000 full text e-journals and 97000 e-books through INFLIBNET. Our library building is centrally located and maintains the right atmosphere for learning. The library building has facility for the individual as well as group studies. It has various magazines and newspapers for general reading. Library holdings also include dissertations, doctoral thesis. The library is also equipped with campus-wide LAN. Our library has the adequate number of terminals to facilitate searching e-resources for other academic work through N-LIST. Provision has also been

made to allow downloading and printing of study material from these resources. Proper system of feedback from users is there to improve library services included in the students' feedback form. CCTV cameras have been installed in the library.

.Reprographic facilities are available in the library. New books are displayed for the students. There is a link provided to the students for safety point of view

<http://gnapgcollege.in/Facilities.aspx?pname>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gnapgcollege.in/Facilities.aspx?pname=Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2353

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Use of technology is an integral part of teaching-learning process. Govt. G.N.A.P.G. College, Bhatapara has 107 desktops and 2 laptops. All the computers are connected with LAN. We have open access wifi connection with 50 mp speed. Students are provided with ample opportunity to work on open source solution with high speed internet connection in office, library and PGDCA lab, computers are upgraded from time to time with new configuration. Budgetary allocation is also earmarked for the promotion of ICT facilities.

This high speed internet proved very helpful when during covid-19 outbreak, the professors downloaded teaching material from various websites and shared with their students' whatsapp groups along with uploading their own video lectures. The wifi facility helped tremendously in online teaching. Our IT infrastructures include - IT server management, Virtualization, IT security and database management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gnapcollege.in/Facility/4_8.40.08%20PM.jpeg

4.3.2 - Number of Computers

107

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

241

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are seven laboratories in the college viz Home Science lab, Geography lab, Physics lab, Chemistry lab, Zoology lab, Botany lab and Biotechnology lab. Laboratory policy forms the core in the working of the institution. For the safety and maintenance of the instruments and types of equipment in the laboratories, a committee is formed which takes care of all these things. Availability of safety showers, eyewash stations, and fire extinguishers in the labs help to assure protective measures to minimize the casualties. 2. General instructions are given to students regarding safe and secure usage while in the laboratory.

Library

For overall smooth functioning of the library, it is divided into five main sections and each section has its unique identity. It has defined standard procedures.

Sports

Sports committee is formed in the beginning of every session to look after the maintenance of the sports ground and sports equipments. For the maintenance of sports facilities, there is an expert sports officer and a groundman.

Computers

The PGDCA lab of the college is equipped with high end servers with multi-processor systems. The lab is managed by the computer teacher, lab assistant and computer operators. A yearly budget is allocated for the maintenance of computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2601

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	<p style="text-align: center;">Nil</p>
Any additional information	<p style="text-align: center;">View File</p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;">View File</p>
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
144	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
144	
File Description	Documents
Any additional information	<p style="text-align: center;">View File</p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;">View File</p>
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

432

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council is very active in our institution. The students work and motivate other students to take part in different activities conducted by the institution. They also participate in

the extension activities conducted by the NSS Unit, Red Cross unit, Eco Club, Red Ribbon Club etc. On every Saturday, volunteers of NSS actively contribute in the cleanliness drive. Students also attend specific days celebrations, birthdates of great personalities.

Student council members are also involved in several department level committees.

NSS - National service schemes one of the active units of our institution that develops the interpersonal skills of the students.

The institute play a vital role to encourage the student to participate in service activities like awareness towards covid-19 blood donation camp. A number of students donate blood voluntarily in the blood donation camp organized every year in the college.

Students are actively engaged in skill development programmes, Spoken English Classes. They also take part in various awareness rallies and programmes. They stand distinctive in cultural and sport activities. The students have won many awards and laurels in the field of sports. Thus the students are involved in all activities in such a way that their future may culminate in a better way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. The aim of the association is to maintain the connection between the institution and alumni. Hence, we intend to commemorate the connection between the institution's past and present students. A formal meeting is held in the college every year and many distinguished honorable ladies and gentlemen associated with the college are invited in the meeting.

The alumni have been actively engaged with various academic activities like seminars, webinars and relevant local and global issues of concern like environmental conservation, gender issues and social welfare activities.

The alumni generously contributed in the form of cash and resources in the year 2021-22. One water cooler in the college was donated by an alumni viz Shri Narendra Sharma who is also Ex MLA of Bhatapara. The high mask light was also donated by one alumni of the institution viz Shri Shivratn Sharma who is present MLA of Bhatapara. Alumni association puts excellence at the forefront for the benefit of the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision: - The vision of our college is to produce students, excelled in education, leaders in their chosen professions, valued members of their communities, and responsible citizens of the world. The college aims at enhancing capacity, leadership and research thinking with social and ethical values.</p> <p>Mission: -</p> <p>To provide quality education to the students.</p> <p>To spread the knowledge valuable for students in various dimensions.</p> <p>To provide education based on moral values.</p> <p>To guide the students for their career orientation.</p> <p>To provide field and training knowledge for skill and personality development.</p> <p>To equip the students to cope with the latest requirements, through innovative techniques and practices.</p> <p>In order to achieve the 'Vision & Mission', the governance of the institution is in tune with it and the ultimate focus is on all-round development of the students. The college follows the guidelines from UGC, Department of Higher Education and the</p>	

affiliating university. Teachers are the conveners and members of various committees instituted for the smooth functioning of the college. Just after the admission of the new students an induction program is organized to orient them towards learning atmosphere & make them aware of the facilities/resources available in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are routine practices for the compliance of any task to be achieved in the institution. Though the decision making power is delegated to the Principal yet various committees are formed to facilitate and maintain the efficiency to implement the developmental strategies. They are Admission Committee, Grievance Redressal Committee, Cultural Committee, Anti Ragging Committee, Disciplinary Committee, Academic Audit Committee, Library Committee etc. The college allows delegation, decentralization and empowerment policies by entrusting the responsibilities to the teaching and non teaching staff. Decisions taken by these various committees are deliberated at the level of Principal's office.

The faculty members are involved in multiple activities including admission, teaching, research, training and consultancy. The college has a well defined set of governance policies which are communicated to all the students also at the time of admission as well as in the induction programme conducted just after the admission of the new students. All the committees work well in accordance with the students and in some committees, student representatives are also included.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PLAN OF ACTION

ACHIEVEMENT

1. Academic calendar execution must be monitored and followed by all the HODs of all the departments.

In accordance with the academic calendar of affiliating university, the college also prepared its annual calendar and all activities were held accordingly.

2. For curricular and co-curricular activities different

committees should be formed and a copy of the same must be provided to IQAC.

Committees were constituted at the beginning of

session.

3. Teaching time table should be prepared according to the University syllabus,

Teaching time table and the daily diary are maintained by the teachers.

4. Students should be informed about the rules and regulations and consequences of ragging, and disciplinary action in the beginning of the session .

Rules and regulations are displayed in the college signboard and notice boards. The same is also given in the college broacher.

5. New course books, reference books, competitive books, journals and magazines should be subscribed

Books of apx. 2 lakhs are purchased every year with JAN-BHAGIDARI fund.

6. Youth Red-cross Committee should organize health Awareness programs.

Youth Red Cross Committee organized following programmes-

1. Plantation programme.

2. First Aid training programme.

3. AIDS awareness programme

4. Webinar on Holistic Health.

5. COVID-19 vaccination camp for those aged 15-18.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government. G.N.A P.G. College, Bhatapara (C.G.) is a government institution under 'The Department of Higher Education', Govt. of Chhattisgarh for providing higher education to the students of the area in and around Bhatapara. The Principal is the immediate academic as well as administrative head of the institution, who works in coordination with the local governing body 'The Jan-Bhagidari Samiti'.

The administrative setup i.e. appointment of staff & their service rules is decided by the controlling authority i.e. Department of Higher Education, Govt. of Chhattisgarh. Hence the institution efficiently functions as per the policies and procedures laid down by the government from time to time. Apart from the routine administrative setup, a number of committees/cells/extension programs are set up at the level of the institution to ensure all round development of the students. The academic & administrative setup of the institution may be understood by the overview of its organogram.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for employees are as per the norms of the government of Chhattisgarh. For the employees of Old Pension System, the provision of GPF and Family Pension System is retained. For the new recruits (after Year 2004) New Pension System the contribution of employees (10%) is deducted from the

salary. An equal amount is contributed by the government as employer's contribution which is also added to the CPS/NPS account of employees for their safe future. Likewise, all employees are covered under Group Insurance Scheme as a protective measure.

All employees are also eligible for gratuity. Provision of exgratia amount is also available for the employees in case of demise. Grace appointment is also given to the relatives of a working person who dies during his or her service. Mediclaim and EL encashment is also available for all service persons.

Maternity leave of 6 months during pregnancy or within 6 months of delivery and also a child care leave of total 720 days for child care is given to the female employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As a part of the Performance Appraisal System, all regular teaching & non-teaching staff are required to submit a self-appraisal report at the end of each session. The teaching staff are also required to submit an additional report called PBAS

(Performance Based Appraisal System), which comprises of minimum/maximum marks for various activities performed by him/her during the academic session.

As per the rule, the self-appraisal submitted by an employee is perused by the Principal of the institution, who marks his/her comments like excellent/very good/good/poor based upon the performance of the employee. Thereafter it is sent to higher authorities for further marking. The salient features of PBAS are as follows: (Teaching Staff)

a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the PBAS.

B) The PBAS proforma filled by the faculty member is checked and verified by the Committee formed for this purpose.

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal

The assessment is done based on the cumulative grade by the Reporting Officer/HoD which is then forwarded to higher education by the forwarding officer.

On satisfactory performance, all employees are granted promotions and financial upgradation under this Scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of an Institution. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state government, RUSA and UGC is audited by the Internal audit and the Financial audit.

Audit of accounts of college is also conducted by the External Audit teams from time to time. The audit team does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government and UGC. Our college has established a mechanism to ensure regular internal and external audits. For internal audits, a four-member committee has been constituted, which conducts annual internal audits of institutional accounts, bills and vouchers. In case of discrepancy or objection, the matter is brought to the awareness of the accountant and principal.

For external audits, our college has a tie up with a chartered accountant firm. All financial documents have been audited by this firm as per the government rules. Whenever needed grants and funds received by various governmental bodies have been audited by an external audit Committee, which is appointed by the commissioner of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the optimal use of resources periodical meetings are organized. In meeting, staff members share their ideas about using

of resources. in the process of exchanging of ideas, other people adopt new practice and make effective utilization of resources.

For the mobilization of funds received, proper announcement has been made to the HODS to make proposal for improvement. So by the proper communication and distribution of funds, our college ensures the optimal utilization. The institution has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds-The student tuition fee is the major source of income for the institution. Alumni contribute to the institution by donation for the purchase of items like water coolers, wall clocks, etc.

Utilization of Funds -Committee has been constituted to monitor the optimum utilization of funds The purchase committee seeks quotations from vendors for purchase of utilities. The quotations are scrutinized by purchase committee before final decision is made based on parameters like pricing, quality, terms of service,

Optimal utilization of resources -The college aims at promoting development, consultancy and such other activities. The optimal utilization is ensured through encouraging innovative teaching-learning practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. IQAC creates an action plan for the year ahead.. The institution has a sufficient number of committees/cells which contribute to the quantitative and qualitative improvements in the college. IQAC conducts academic audit(internal) of all departments to review the academic achievements of faculty members & departments. It also collects and analyses feedback from the students, parents .Measures and strategies to be implemented for quality assurance

are regularly discussed in the IQAC meetings. Following are the example of two practices implemented as quality enhancement measures:

1. Review System : The college reviews its teaching-learning process and learning outcomes at periodic intervals through IQAC. HODs also convey the informal classroom feedback apart from the regular feedback to review .The feedbacks are discussed in the IQAC meeting which helps to take further steps..

2. Advance Action Planning: In chalking out the action plan, all HODs, convener/ programme coordinator of all committees are invited in the meeting of IQAC. Upon the initiative of the institution. The IQAC led efforts to the successful implementation of modern technology through ICT and contributed to an enhanced quality of teaching learning experice.

File Description	Documents
Paste link for additional information	http://gnapgcollege.in/IQAC.aspx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process regularly. Academic audit committee monitors the execution of time table, regular teaching in classrooms, teaching diaries and it properly conducts the teaching system in college.

The function of academic audit is to evaluate teaching facilities inthe premises and methods of teaching used by the faculty members. At the very beginning of the session, staff council meeting is organized by the Principal. In the meeting facultymembersdiscuss issues related to the teaching-learning process and suggest innovative approaches for the improvement of the teaching and teaching methods.

Some of the important suggestions of the committee implemented by the college administration are -

Emphasis on projector-based teaching, learning by extension activities are the suggestions discussed in the meeting of IQAC, thereafter the principal and the college administration pursue these suggestions through various resources like RUSA, JANBHAGIDARI SAMITI, Self-finance committee, UGC, etc.

Feedback from students, alumni and parents is taken, analyzed and the outcome is discussed by IQAC coordinator with the Principal for further actions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institute is a college with majority of girls students and we aim to groom our students to be self dependent ,self reliant, continuous learner, socially responsible& sensitive to gender issues with zero tolerance towards sexual harassment ,women safety and security and environmental consciousness .

College efforts to promote education with special emphasis on gender sensitivity to maintain gender balance among the faculty members.

most of the departments are headed by women faculties.

female teaching staff is more in number then male teachers .

Every year Women's Day is celebrated and inspire women personalities are invited to share their life experiences.

A complaint box has been installed in the premises and formal bodies like women harassment cell,redressal committee, students grievance cell and anti ragging /discipline committee are there to ensure grievance redressal of students .

The College organize groups of gender equity and sensitivity activities held or women entrepreneurship workshop as sewing classes by NSS ,baking classes by home science department ,home product making by chemistry department,medical checkup for students by NSS, seminar lecture on legal rights ,women rights , career guidance by NSS and free of cost coaching, for competitive exams by Sociology Department.

File Description	Documents
Annual gender sensitization action plan	Extension Lecturers on gender sensitization by the institute
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Our institute facilities provided for women in terms of: a. Safety and security (CCVT Camera) b. Counseling c. Common Rooms (Yes) d. Day care center for young children (Yes) e. Sanitary napkin vending machine, sewing classes.

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>The biodegradable waste collected from the college is taken and deposited in a specially managed waste disposal system, named Thumbur muzhi, thus converting it to fertilizer. The liquid waste is collected in a tank behind the Chemistry department. E waste is stored in a room and auctioned as per government norms seasonally. Special care is taken to process the waste in a scientific manner. The students are requested to deposit the degradable and non degradable waste in seperate bins and and they are processed on an monthly basis. The waste collected is processed with the help of Muncipal corporation by making a monthly payment.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>The college accommodates students from all the sections of the society, which have student representation in the campus. Our college is always at the fore front of its cultural pluralities in its own indigenous ways in embracing the various streams of cultural expressions. Thus, this space prepares an environment of</p>

sharing and cooperation. Various festivals of all the communities are celebrated generally in the campus by the staff and students. The college takes a very lenient and promoting step towards all these cultural functions.

A new basketball ground is now a part of the college. As basketball is the life blood of sports, the sports department in association with the students' union conducts basketball match where the spectator part comprises the large number of girl students in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has conducted various programmes to inculcate the spirit of the constitution on special days like Independence and Republic day. The NSS unit have organised programmes like extempore and various types of drawing competitions, online and offline. In addition to this the college has an Eco-club which is very particular in inculcating positive values among the wards. The list of programmes are furnished below. As a part of Gandhi Jayanthi, NSS also conducted online essay competition. In order to boost the sense of social responsibility, on the 1st December 2020, the World AIDS Day, a poster making competition was organised. On 5th December 2020, an essay writing competition on Indian Constitution was held. Republic Day Celebration was organised on 26th January 2021. An Anticorruption awareness Webinar was held on 28th January 2021. NSS volunteers took an anti- Dowry pledge on independence day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The syllabus of many courses provided by the institute includes human values and responsibilities as a citizen. Political Sc., Economics, Sociology etc.
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college used to celebrate all the commomorative days with pomp and splendour. Various committees of the college used to organise programmes. The list of programmes are attached herewith.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Viewing the cut throat competition of the present scenario, Govt. G.N.A. P.G. College Bhatapara is organizing free coaching classes for competitive exams like UPSC, CGPSC, VYAPAM, RAILWAY etc. in collaboration with Patel Tutorial, Bilaspur. Mr Santosh Banjare, Assistant Professor and Head Department of Sociology is the coordinator and shri V.K. Sahu, Compititive Exam Expert and Himanshu Verma, Chief Executive Officer also provide their expert services. As per the syllabus of the competitive exams, classes are being taken by the other subject expert of college also. At present 206 students are being benefited with this scheme.

Best Practice -2

Green Championship awards - A scheme of MGNCRE- moe GOI - Announcement of district green Championship awards- Swachata Action Plan registration is opened for all colleges . Our college went through all the procedures of filing information through the Google forms activated by MGCNRE, and we are delighted to share that our institution is awarded as District Green Champion 2021-22 for our exemplary work.

File Description	Documents
Best practices in the Institutional website	http://gnapcollege.in/newsData/Report84.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The only college of Bhatapara having Science, Arts and commerce streams at UG level and PG's in 8 subjects as well as PGDCA. A number of indoor and outdoor games and sports events are organised and hosted by the college throughout the year. Students have won many awards and laurels in sports activities. Online free payment is possible only in our college. The students of PG department secure position in the merit list of University. To foster the scientific temper, a Science exhibition is organised. The college has been given the award of clean and green campus by MGNCRE- moe GOI in the year 2021- 22 The college organizes free coaching classes for competitive exams. Spoken English classes are organized every year by the department of English. 03 Covid-19 vaccination camps have been organized in the college and during the first and second waves of a covid-19 outbreak, masks, sanitizer, and food has been distributed. Our college organizes blood donation camp every year. Value-added course in computer is being run to increase the employability quotient of the students. The rare facilities like gymnasium, auditorium and girls hostel are there in our college. Life skills like traffic safety training, stress management training, fire safety training, etc are provided in our college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Observe the week of Academic Seminars in November/December with special mention to Golden Jubilee.
2. Conduct College Development seminar using Skilled Persons and

Various Stake Holders.

3. Prepare the Academic and Infrastructural master plan for the college .
4. To conduct at least one certificate course by each UG department and two certificate courses by PG departments on next academic year.
5. Conduct induction programme for the first year UG and PG students.
6. Enhance the coaching for NET/GATE/PSC/Competitive Exams.
7. Explore the possibility of the Campus Placement.
8. Administrative reforms like bringing similar works (Plan Fund, UGC, RUSA, MLA/MP Fund etc.) through one office section.
9. Activation of INFLIBNET by UG Final and PG Students.
10. Explore the possibility of MoUs with reputed colleges and seek possibility of Department-to-Department MoU.
11. Re-instate the biogas system, waste management system and Thumboor muzhi project.
12. Academic and Administrative Audit (Internal and External).
13. Psychological counselling programme for the students.
14. Career guidance seminar/programmes under Career Guidance Club.
15. Training programme for Waste Management.